

CLUB AND COACH
DEVELOPMENT

SUPPORT

Coach Development Grant **Application Guidance & Information (ii)**

Introduction:

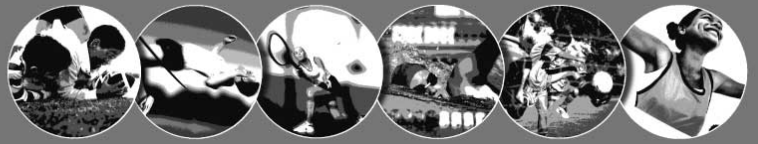
- Medway Sports Development Team provide information, training and support to local clubs and coaches and are committed to enhancing their development
- Individuals who reside in Medway are invited to apply for a grant of a maximum of £100 between the 1st April and 1st October each financial year. This can be used to either gain their first coaching qualification, or to become more highly qualified. The grant can also be used to gain an officiating qualification (one application per individual per year only)
- The courses must be National Governing Body courses only
- If you are involved with a club then only two individual applications per club per financial year can be made
- If successful you must use the grant within the same financial year that it is issued.

Who and how to apply:

- Medway residents are eligible to receive a grant
- Individuals should reserve a place on the relevant course and then apply for a coach development grant. Your application must be received at least 28 days before the course start date. You cannot apply for a grant after you have attended a course
- You will need to get your application endorsed by a club official, headteacher, governing bodies of sport officials or the county / regional sport specific officer
- We will only fund those sports that are nationally recognised by Sport England

Agreement:

- If you are successful with your grant application you will have to complete a voluntary log off hours as you will be required to complete one hour of voluntary work for every £10 received. These hours can be completed with the sports development team, within a club or any other relevant organisation. These hours will need to be signed off as evidence
- Once you have completed your coaching qualification your details will be publicised on the sports development team sports coaches register

**Completing the form:**

- Please complete the form in black ink and use BLOCK capitals. If your form is eligible it will be returned to you.
- Your application form may not give us all the information we need to decide on your application therefore the contact name and address on the application needs to be available to answer any questions should they arise.
- All decisions on applications are final. If we give you a grant, you will have to keep to our terms and conditions.

Before you send your application to us, remember to complete the checklist. Then send your completed form to the sports development team office, who will assess and process your application against a set criteria. We will write to let you know the outcome of your application within about 28 working days.

Please note: we will not process incomplete applications. These will be returned to you.

Contact details

Medway Sports Development Team
Black Lion Leisure Centre
Mill Road, Gillingham
Kent, ME7 1HF

01634 338766

