

## **14. ARTICLE 14 – REVIEW AND REVISION OF THE CONSTITUTION**

### **14.1 Duty to monitor and review the constitution**

The Monitoring Officer will monitor and review the operation of the constitution to ensure that the aims and principles of the constitution are given full effect.

### **14.2 Protocol for monitoring and review of constitution by Monitoring Officer**

In undertaking this task the Monitoring Officer may:

- observe meetings of different parts of the member and employee structure;
- undertake an audit trail of a sample of decisions;
- record and analyse issues raised with him/her by members, employees, the public and other relevant stakeholders;
- compare practices in this authority with those in other comparable authorities, or national examples of best practice.

### **14.3 Changes to the constitution**

#### **(a) Approval**

The Monitoring Officer has delegated authority to make minor changes to the constitution, with a copy of such changes being supplied to all Group Leaders and Whips within 14 days. All other changes to the constitution will only be approved by the Council after consideration of the proposal by the Monitoring Officer.

#### **(b) Change from a Leader and Cabinet form of executive to alternative arrangements, or vice versa**

The Council must take reasonable steps to consult with local electors and other interested persons in the area when drawing up proposals.

#### *References:*

*Sections 30 and 37, Local Government Act 2000*  
*Chapters 10 and 15, Guidance*

