

HALLING ASSOCIATION

Minutes of the meeting of the Management Committee

8 January 2007

Present:

Andy Ballantyne	HA Chair, Halling Parish Council
Lynne Overett	Lafarge Cement UK
Roy Underdown	Halling Parish Council
Peter Wyatt	Halling Parish Council
Maurice Claydon	Cemex
Shirley Boards	Trenport
Richard Cottee	Medway Council
Catherine Smith	Medway Council

1. Apologies for absence

- 1.1 Apologies for absence were received from Ian Stuart, Halling Primary School.

2. Minutes of the last meeting

- 2.1 The minutes of the last meeting of the management committee were agreed as a true record.
- 2.2 Under matters arising from the minutes, the committee discussed the installation of the basketball posts in the recreation ground. There were significant costs associated with groundworks for the installation. It was agreed that this would be funded as a HA project. **MC agreed to organise the installation in Spring 2006 when ground conditions were more favourable.**

3. Forge Green project

- 3.1 The committee was pleased with the success of the opening event for Forge Green held in October 2006. It had received good press coverage. CS reported on other feedback received. There was some concern about the delay in the installation of CCTV. There had been continuing technical difficulties in progressing with the plans for CCTV. This included providing a power supply to the CCTV unit and mounting of a camera in an appropriate location. **CS to check with MC Highways regarding possible use of a lighting column to install a camera, and the procedure for erecting a new pole as an alternative. AB was to seek an alternative option for the CCTV system to see if a link could be made to the community centre.**

3.2 There had been some damage to the landscaping scheme, and glass had been broken around the base of the war memorial. The Parish Council continued to clean the site. It was agreed that the new planting should be protected and works would be carried out to replace any damaged planting and secure the shrubs.

4. New project proposals

4.1 CS reported that she had invited proposals for new projects to be supported by the Halling Association. This included publicity in Halling View and Town Talk and contacting organisations that may be interested in new project work. The following ideas had been put forward:

- CCTV at Halling Railway station
- CCTV at Halling Community Centre
- New bell ropes for Halling Church
- Youth sports development programme
- Children's mobile library events
- Waymarking of North Downs Way
- Parish map of Halling
- Road safety improvements around Halling Primary School
- Supporting older people in Halling

4.2 The committee considered that the Community Centre had sufficient reserves to support a CCTV system without the support of the HA. However there seemed to be an opportunity to consider a larger CCTV project that could include the station, Forge Green and the Community Centre. This could be jointly funded by the different partners. **CS to organise a joint meeting to assess the viability of such a scheme.** It was agreed that the PCSO Alan Beech should be invited to the meeting, and that he should also be asked to join the association on the management committee.

4.3 It was considered that the way-marking proposal would be covered in the HLF Valley of Visions programme. Details of other proposals were sought, as it was considered that these may be suitable for small grants. Suggestions for road safety improvements needed to be discussed further between Halling Primary School and Medway Council.

4.4 A project benefiting older people was supported by the committee. It was suggested that an event could be held at the community centre with a range of treatments, such as reflexology, appealing to older people. Further ideas of what may interest older people may be gained from talking to people at the weekly coffee morning at the community centre. **CS to contact Bill Swan for more details.**

4.5 PW suggested a summer youth project based around producing a film of the village.

5. Budget position

- 5.1 The committee considered the budget available for the current year and projected income for the coming financial year.

6. Small grant fund

- 6.1 There had been no new funding requests received. RC reported that work had commenced on the protective grilles to the church windows. He was asked to gather further information. Quotes for works to the storage area at the Jubilee Hall had been received and further information on the asbestos issue was being sought. **RC to continue to liaise with applicant.**
- 6.2 CS reported that she had written to Halling Youth Club in response to the request for funding for Christmas selection boxes. She had encouraged the Youth Club to consider alternative ideas for projects that the HA could support.

7. Publicity

- 7.1 Items on the HA had been placed in the latest editions of Halling View and Town Talk. RC circulated drafts of a poster promoting work carried out by the association and encouraging new ideas for projects locally. **RC agreed to produce copies of the poster for display at parish noticeboards throughout Halling.**
- 7.2 It was agreed that copies of the minutes of the HA management committee meetings would be placed on the website to improve openness of communications.

8. Date of next meeting

- 8.1 The date of the next management committee meeting was arranged for **Monday 16 April at 4.00 pm at Lafarge's offices, The Cedars.**

9. Any other business

- 9.1 There were no matters to consider under Any Other Business.