

Halling Association

Minutes of the Management Committee Meeting

1 October 2008

Present:

Shirley Boards	Chair, Trenport Investments Ltd
Daniel Daniels	Lafarge Cement UK
Catherine Smith	Medway Council
Maurice Claydon	Cemex
Quentin Moss	Kent Police
Trevor Reynolds	Halling Parish Council
Daryl Palmer	Halling Parish Council
Ian Stuart	Halling Primary School
Jennifer Smith	Valley of Visions Landscape Partnership

1. Apologies for absence

- 1.1 Apologies for absence were received from Richard Cottee, Medway Council. Daniel Daniels and Daryl Palmer were welcomed to the meeting as new representatives on the Halling Association.

2. Minutes of the last meeting and matters arising

- 2.1 The minutes of the last meeting of the Halling Association were agreed as a correct record. Under matters arising from the minutes, the following issues were considered:

- (reference minute 2.1) – it was noted that DD was now representing Lafarge.
- (reference minute 4.7) – IS reported that there is ongoing work on the school travel survey. Halling PS has been awarded Healthy Schools status in July 2008, and awarded Bronze and Silver Eco School status, and is now working towards Gold level. The school has recently changed its cycling policy, and following liaison with parents then will report back to Medway Council on the progress of the travel plan.
- (reference minute 4.9) – the grant had been paid to Halling Football Club.
- (reference minute 5.2) - QM has spoken to mhs homes, who have indicated their interest in joining the Halling Association and will attend the next meeting.
- (reference minute 5.3) – the revised terms of reference were formally agreed by the committee.

3. Budget position

- 3.1 CS presented information showing the current budget position. It was noted that partner contributions next year were subject to budget setting pressures. SB reported that it was likely that Trenport's contribution was likely to be reduced.

4. Project update

Multi-Use Games Area

- 4.1 The planning application for the ball court had now been submitted. DP had carried out local notification with residents. Halling Parish Council was to place an order by the end of October and was hopeful that HAGS will hold the original price. It was intended to install the ball court this winter.
- 4.2 TR sought written confirmation of the grant offer from the Youth Opportunity Fund. CS reported that it was appropriate to submit the grant claim to Medway Council at the time of placing the order.
- 4.3 SB reported on access arrangements used by other ball court facilities. DP reported that the Halling MUGA would be open access.

Forge Green

- 4.4 The committee discussed the poor condition of the grounds maintenance at Forge Green. The planting area was overgrown with weeds and complaints had been received from a local resident. It was agreed that it was a priority to reinstate the area to an appropriate condition, especially in time for Remembrance Sunday. DP reported that an approach had been made to Spadework, a charitable organisation, but there had been no response. The Parish Council was now seeking contractors to maintain the land. MC offered to provide information on grounds maintenance contractors used by Cemex, and if necessary to arrange for them to carry out works on site. **The Parish Council would ensure that the Forge Green area landscaping works were completed shortly, as the site would be used on Remembrance Sunday.**
- 4.5 DP reported that the Parish Council had carried out major clearance work at Stake Lane. The grounds maintenance contractor, Total Property had agreed to carry out ongoing maintenance in return for installing new signs noting their support in maintaining the HA project.

Parish Map

- 4.6 The group considered the parish map that had been produced for display in the village. It was agreed to remove the references to the recreation facilities at the mound and the ballcourt. RC was to arrange

printing. A decision was needed on the format, size and location of the noticeboard at Upper Halling, before the order was placed with the printers. **DP to raise the matter at the next meeting of the Jubilee Hall management committee and report back to CS before the end of October.** It was noted that Forge Green was a good location for a copy of the map. **DP to follow up option with Halling Parish Council.**

Small projects

- 4.7 The grant had now been paid to Halling Football Club, on receipt of their bank account details. No information had been received from Jubilee Hall management committee in response to the HA request for a copy of their accounts and further details of the refurbishments proposed.
- 4.8 DP presented a proposal to support a project in North Halling for a new bench opposite Whornes Place. The committee agreed to joint fund the project with the Parish Council, to a level of £250, subject to a condition that a sign was affixed noting the HA's support for the bench.

Youth Sponsorship Scheme

- 4.9 CS reported that a completed application form had now been received from Hannah Baker seeking support in her fundraising for the World Challenge charitable expedition to Peru. This would now be processed for payment.
- 4.10 The committee agreed to help promote the Youth Sponsorship scheme to other young people locally.

5. Publicity and promotion opportunities

- 5.1 CS reported that HA partners supported the idea to support the Halling Fun Day in 2009, in sharing duties with members of the Fun Day committee. **CS was to contact Les Hitchcock, chair of the Fun Day committee to set up a joint meeting to all who are interested in taking part.** The group discussed options for the Fun Day to extend its interest and increase numbers attending.
- 5.2 IS informed the group that the school PTA Christmas Fayre was not taking place this year, as it was organised every other year.
- 5.3 He reported that there might be scope to support another summer activities week at the school in summer 2009. The school has £5000 funding for after school activities, and HA funding could be used to extend the scheme, perhaps with extended age groups. **CS to speak to Medway Council Sports Development/Youth Service for further information. QM to follow up contacts for Gillingham FC.**

- 5.4 Community Centre Christmas Party – CS seeking further information from community centre management committee.

6. Update from partners and issues in Halling

IS - Halling Primary School had 20 additional pupils this year. There had been no further vandalism incidents.

QM — fences keep getting broken down around Bishops Palace site at weekends, when youths are accessing the site on bikes. QM will be carrying out further site visits, and letting people know how to report. Otherwise things are quiet in the village. Any incidents at Halling station are dealt with by Kent Police. The CCTV system is working well, with the cameras being monitored by BTP who can then ring through to the local police. The tenant has left the station building.

JS – Bishops Palace update - survey work is being carried out on site, along with spraying for ivy clearance – hence the erection of fencing. An Open Day is planned in the October half term. The team is keen to link with Halling Primary School.

DD – he is looking after local PR issues for Lafarge and noted illegal access/activities on Lafarge land, including an amount of fences cut by dog walkers. Work is planned to start on Lafarge cement works development in Spring 2009.

MC – Cemex had not experienced many problems recently with illegal activities. The planning application for the redevelopment of the Cemex site had been submitted. It was expected to be presented to committee in November. The site closes down in November with the end of production and will be vacated by the end of the year, but there is some uncertainty regarding the future.

SB – Trenport had delayed work on the Wouldham development, but there were ongoing discussions and some onsite work, including ecological surveys was underway.

7. Date of next meeting

- 7.1 The date of the next meeting of the management committee was arranged for **Wednesday 14 January 2009 at 6pm at Lafarge's offices**, Holborough.

8. Any other Business

- 8.1 DP reported that Halling Fire Station was organising a panto this year, that supports fundraising for local charities. **It was agreed that DP should submit an application to the small project fund to seek HA support for the event.**