



IDOX Public Access For Planning

Usage Notes

The IDOX Public Access For Planning website has been designed to provide an efficient and easy-to-use process for members of the public to search for and track applications for planning permission, appeals against refused consent and enforcements.

These Notes describe how to use the site.



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User Details

Register

Anyone can use the IDOX Public Access For Planning site to view planning applications, but to take advantage of the advanced profile features that allow you to save searches and track applications you must first register a user account.

1. To create a new user account click on Register in the menu bar.

Registration

Once registered the following additional functionality will be available:

- Tracking applications
- Saving Searches
- Email notifications about tracked applications and new search results.

Enter your details below. Fields marked with a * must be completed.

Title *

First Name *

Surname *

Phone Number

Email Address *
A confirmation email will be sent to this address.

Confirm Email Address *

Password *
No spaces. Minimum 5 chars.

Confirm Password *
No spaces. Minimum 5 chars.

2. Register your personal details by filling in the following fields:

- **Title** – select the title you wish to be addressed by.
- **First Name** – enter your first name.
- **Surname** – enter your surname.
- **Email Address** – enter your email address. Enter it again to confirm that it is correct.
- **Password** – enter a password that will allow only you to access your account. Repeat it in the box below. **Note** Passwords must be five characters or longer and may not contain spaces. Enter the password again below to confirm that it is correct.

3. Click on **Next**.

4. Enter your **Postcode**, the press Next.

Registration

Postcode *

- Select your address from the drop down list, then click on **Next**.

Search My Profile Login Register

Registration

Please select your address:

44 Thomas Street Neath West Glamorgan

Back Next

- If your address is not listed, select **My address is not on the list** and click on **Next**.

- Enter your address details in the appropriate fields, then click on **Next**.

Search My Profile Login Register

Registration

Address Line 1 * 44 Thomas Street

Address Line 2 Neath

Town/City * West Glamorgan

Postcode * SA11 2RY

Back Next

- Click to read the **Terms and Conditions** and **Privacy Policy** that apply to the use of this site. When you have done so, tick the check box to indicate that you agree to them.

Search My Profile Login Register

Registration

Please check your details

If there are any mistakes, click back to re-enter the information.

Name Mr Neil Williamson
 Email neil.williamson@idoxplc.com
 Phone Number 0141 574 1900
 Address 44 Thomas Street
 Neath
 West Glamorgan
 SA11 2RY

* I have read and agree with the [Terms and Conditions](#) and [Privacy Policy](#)

Back Next

- Check that your personal and login details are correct. To register them click on the **Next** button.

- An email will be sent to the address you entered. This provides final confirmation that you want to create an IDOX Public Access For Planning account. When the email arrives, click on the link to be returned to the IDOX Public Access For Planning site.

Registration Confirmation Request
 wasp@idoxplc.com
 To: Neil Williamson

Hello Neil Williamson,

To confirm your registration please click the following link:
<http://bb-web-qa/wasp-web/registrationConfirm.do?action=createUser&key=b706c02dd2e6e210929bd77dd024024f>

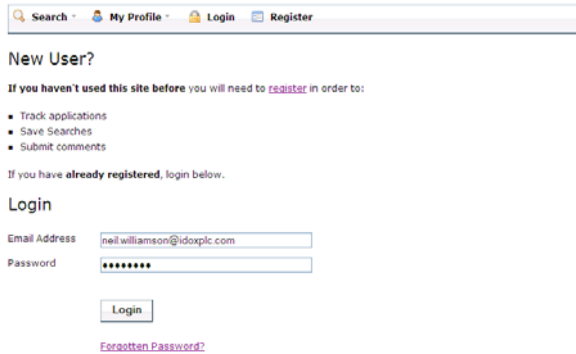
If required you can also copy the link to the address field of your browser.

Please Logon with the username and password you originally selected.

Log in

In order to use the full range of features offered by IDOX Public Access For Planning you need to log in to the site using the user name and password you provided when you registered your account.

1. Click on **Login** on the home page.



2. Enter your user name and password, then click on the **Login** button.

Forgotten Password

1. If you forget your password, click on the **Forgotten password?** link.
2. Enter your email address and then enter a new password twice. Press the **Save** button.
3. A confirmation email will be sent to your email address. When it arrives, click on the confirmation link. You will now be able to log in with your new password.

Logout

When you are finished using IDOX Public Access For Planning, remember to log out by clicking on the **Logout** button in the menu bar.

My Profile

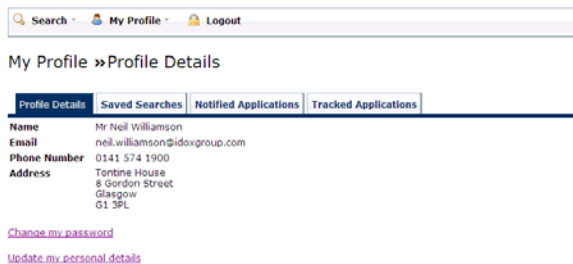
Once your account has been created you can access your My Profile area. This area allows you to configure your personal details as well as manage your searches and applications.

- **Profile Details** – your full personal details
- **Saved Searches** – a list of searches which you have saved
- **Notified Applications** – notifications that applications that you are tracking, or are the subject of saved searches, have been modified
- **Tracked Applications** – a list of applications that you have elected to track.

Profile Details

The Profile Details page can be accessed at any time to allow you to update any of your account details.

1. To access your profile page select **Profile Details** from the My Profile drop down list in the menu bar.



This page allows you to view the details you registered with. You can change any of those details or update your password.

2. To update your password click on **Change my password**.
3. Enter your email address and then enter a new password twice. Press the **Save** button. A confirmation email will be sent to your email address. When it arrives, click on the confirmation link. You will now be able to log in with your new password.
4. To change your details click on **Update my personal details**. Alter your details as appropriate, clicking on the **Next** button to page through the sections.

Saved Searches

The primary activity on the IDOX Public Access For Planning site is to perform searches for planning information. Searches that will be performed frequently can be saved so that they may be repeated easily as often as you like (see Searching).

Any changes to the status of applications previously found by your search criteria or any new applications which match the criteria of a saved search will trigger a notification. Notifications are listed in the Notified Applications page.

1. To view your saved searches, select **Saved Searches** from the My Profile drop down list.



My Profile » Edit Saved Search [Help with this page](#)

Profile Details	Saved Searches	Notified Applications	Tracked Applications
<u>Search Title</u>	<u>Search Type</u>	<u>Max Results</u>	<u>Run</u> <u>Edit</u> <u>Delete</u>
"Neath" Application 02-Dec-2008 3:35 PM	Application	300	
Application 02-Dec-2008 3:37 PM	Application	300	

2. You can sort the list by clicking on the appropriate column headings:
 - **Search Title** – sort the list alphabetically by search title
 - **Search Type** – sort the list alphabetically by search type
 - **Max Results** – sort the list numerically by the maximum number of results.
3. To perform a saved search now, click on the **Run** button for that search.
4. To modify the search criteria, click on the **Edit** button for that search.
5. To remove a search from the list, click on the **Delete** button for that search.

Notified Applications

When applications that are the subject of a saved search or are in your Tracked Applications list are modified, a list of those applications will appear in the Notified Applications page. You will also be sent a notification email.

1. To view your notifications, select **Notified Applications** from the My Profile drop down list.

Search My Profile Logout

My Profile >>Notified Applications [Help with this page](#)

Profile Details	Saved Searches	Notified Applications	Tracked Applications
Notification Date	Description	View	Discard
03 Dec 2008	testing		

"Neath" Application 02-Dec-2008 3:35 PM

[Discard all results from this search](#)

Notification Date	Description	View	Track	Discard
03 Dec 2008	illuminated fascia sign			
03 Dec 2008	Conservatory			
03 Dec 2008	Living room extension to the front elevation			
03 Dec 2008	Erect 61 detached dwellings with garages, formation of vehicular access with new estate road, landscaping and open space.			
03 Dec 2008	Change of use from dwelling to 3 self contained flats			
03 Dec 2008	Alterations to roof and construction of a balcony			
03 Dec 2008	OUTLINE: Erection of 3 dwellings and associated access			
03 Dec 2008	Construction of a porch at front of property, conservatory to rear and 3 metre high wall			
03 Dec 2008	Certificate of lawfulness for existing 3 flats			
03 Dec 2008	Demolition of listed building			
03 Dec 2008	Erection of an Internally illuminated sign			
03 Dec 2008	Installation of a 15 metre antennae, associated cabins and 2.5 metre high perimeter fence			

2. The tracked applications that have been modified are listed at the top of the screen. These are followed by the modified applications that are subject to your saved searches.
3. To view an application, click on the **View** button for that application.
4. To remove an application from the notifications list, click on the **Discard** button for that application. To delete all of the notified results for a particular search, click on **Discard all results from this search**.
5. Additionally, you can select saved search applications from the notifications list and track these. Click on the **Track** button for the applications of interest. These will now be added to your Tracked Applications page.

Tracked Applications

After locating an application of interest by searching, you can choose to keep a watch on what happens to it by Tracking it. Applications are displayed on the **Tracked Applications** page. When applications that you are tracking are modified a notification will appear on the Notified Applications page and you will be sent a notification email.

1. To view these applications, select **Tracked Applications** from the My Profile drop down list.

Case Number	Address	Type	Status	View	Stop Tracking
08/00034/CON 2RT	5 Caroline Street Neath West Glamorgan SA11	Application			
01/00015/FUL	7 Elm Road Neath West Glamorgan SA11 2LY	Application			
06/00022/FUL	155 Shelone Road Neath West Glamorgan SA11 2NE	Application			
02/00006/OUT 2HQ	35 Bethel Street Neath West Glamorgan SA11	Application	Application Refused		
02/00006/OUT 2HQ	35 Bethel Street Neath West Glamorgan SA11	Application	Application Refused		

2. You can sort the list by clicking on the appropriate column headings:
 - **Case Number** – sort the list alphanumerically by case number
 - **Address** – sort the list alphanumerically by the address that is the subject of the application
 - **Type** – sort the list alphabetically by the application type
 - **Status** – sort the list alphabetically by the status of the application.
3. To view a tracked application, click on the **View** button for that application.
4. To remove an application from the tracked applications list, click on the **Stop Tracking** button for that application.

Searching

Your primary activity when you are logged in to the IDOX Public Access For Planning site will be to search for applications according to a variety of criteria. IDOX Public Access For Planning provides a variety of methods to allow you to find the information you are looking for:

- **Simple search** – search for applications, appeals or enforcements according to some entered text
- **Advanced search** – search according to a wide combination of factors
- **Map search** – search using an interactive map tool
- **Property search** – search for a particular property to which applications may apply
- **Weekly/monthly lists** – search for applications whose status is validated or decided within a particular time period.

Simple Search

A simple search allows you to search quickly for an application, appeal or enforcement by entering some text that will help identify it.

1. Select **Simple Search** from the Search drop down list.

The screenshot shows the top navigation bar with 'Search', 'My Profile', and 'Logout' options. Below it, the 'Simple Search' section is active, with tabs for 'Simple', 'Advanced', 'Property', and 'Weekly/Monthly Lists'. Underneath, there are radio buttons for 'Applications' (selected), 'Appeals', and 'Enforcements'. A text input field contains 'Neath' and a 'Search' button is visible.

2. Click to select whether you want to search for:

- **Applications**
- **Appeals**
- **Enforcements.**

3. Enter some text in the Search box that will correspond to one of:

- **application reference number** (for example, “2008/0125/DET”)
- **post code** (for example, “G1 3PL”)
- **part of an address** (for example, “Drymen”, “Scott Street”).

- Click on the **Search** button to display the results of your search.

The screenshot shows the search interface for 'Neath'. At the top, there is a navigation bar with 'Search', 'My Profile', and 'Logout' links. Below this, the search results are displayed for 'Neath' Application Search. The results are sorted by 'Date Received' in 'Ascending' order, with 10 results per page. The first four results are listed:

- illuminated fascia sign**
1 Bethel Street Neath West Glamorgan SA11 2HQ
Ref. No: 01/00001/ADV | Received: Tue 04 Sep 2001 | Validated: Tue 01 Jul 2008 | Status: Insufficient Fee
- Erect 61 detached dwellings with garages, formation of vehicular access with new estate road, landscaping and open space.**
7 Elm Road Neath West Glamorgan SA11 2LY
Ref. No: 01/00015/FUL | Received: Sat 01 Dec 2001 | Validated: Mon 03 Dec 2001 | Status: Pending Consideration
- Erection of 5 new dwellings and associated vehicular and pedestrian access**
Land South Of Jersey Terrace Neath
Ref. No: 02/00019/FUL | Received: Mon 07 Jan 2002 | Validated: Mon 07 Jan 2002 | Status: Application Permitted
- Construction of a 15metre telecommunications tower and associated equipment at the rear of property**
57 Regent Street West Neath West Glamorgan SA11 2PL
Ref. No: 02/00020/TEL | Received: Mon 14 Jan 2002 | Validated: Mon 21 Jan 2002 | Status: Application Refused

- You can manipulate how the search results are displayed to help you find applications of particular interest:

- **Sort By** – select a criterion to re-order the results by
- **Direction** – choose whether the results should be displayed in ascending or descending order
- **Results per page** – choose how many results should be displayed on the page at once.

When you have made your display selections, click on the **Go** button.

- The number of results being displayed (out of the total number of results) is shown. If there are more results than fit on to one page you can navigate between the results pages either by clicking on **Next** to view the next page or by clicking directly on the page number
- A map of the relevant area is displayed. Click on **Show results on large map** to see the locations of the search results in more detail (see Map Search).
- To view a search in detail, click on its title.
- If there are too many results, or if the results do not contain the applications you are looking for, you can go back and amend your search criteria. To do this, click on the **Refine Search** button.

10. If this search is one that you will reuse, click on the **Save Search** button. You can edit the search name here and select whether to receive an email if new applications arrive that match the search criteria. Click on **Save** to save the search.

This search will appear in your Saved Searches page (see Saved Searches). From there it can be run as often as you like, or edited and updated at any time.

11. To display the current page of search results in a printable format, click on the **Print** button.

The screenshot shows a window titled "Print Version" with "Print" and "Close" buttons. The content area displays the Neath Port Talbot logo and the following search results:

Results for "Neath" Application Search

- illuminated fascia sign
1 Bethel Street Neath West Glamorgan SA11 2HQ
Ref. No: 01/00001/ADV | Received: Tue 04 Sep 2001 | Status: Insufficient Fee
- Erect 61 detached dwellings with garages, formation of vehicular access with new estate road, landscaping and open space.
7 Elm Road Neath West Glamorgan SA11 2LY
Ref. No: 01/00015/FUL | Received: Sat 01 Dec 2001 | Status: Pending Consideration
- Erection of 5 new dwellings and associated vehicular and pedestrian access
Land South Of Jersey Terrace Neath
Ref. No: 02/00019/FUL | Received: Mon 07 Jan 2002 | Status: Application Permitted
- Construction of a 15metre telecommunications tower and associated equipment at the rear of property.
57 Regent Street West Neath West Glamorgan SA11 2PL
Ref. No: 02/00020/TEL | Received: Mon 14 Jan 2002 | Status: Application Refused
- Construction of an overhead line
Bradgate Tourist Information Centre Nether Field Way Neath West Glamorgan SA11 2XX
Ref. No: 02/00017/OHL | Received: Mon 14 Jan 2002 | Status: Application Permitted

Click on **Print** again in the new window to send the page to your local printer. Press **Close** when you are finished with this window.

Advanced Search

An advanced search allows you to build a complex combination of specific criteria on which to search for an application, appeal or enforcement. These may include:

- **Relevant reference numbers**
- **Application/Appeal/Enforcement details**
- **Relevant dates.**

1. Select **Advanced Search** from the Search drop down list.

The screenshot shows the top navigation bar with 'Search', 'My Profile', 'Login', and 'Register' links. Below is the 'Appeals Search' section with a 'Help with this page' link. A message states: 'You may search for Planning Applications, Appeals and Enforcements matching one or many of the search options in the form below.' There are four tabs: 'Simple', 'Advanced', 'Property', and 'Weekly/Monthly Lists', with 'Advanced' selected. Below the tabs are three sub-tabs: 'Applications', 'Appeals', and 'Enforcements', with 'Appeals' selected. The 'Reference Numbers' section contains four input fields: 'Appeal Reference', 'Alternative Reference', 'Application Reference', and 'Enforcement Reference'. The 'Appeal Details' section contains several dropdown menus: 'Appeal Type' (set to 'Appeal against conditions imposed'), 'Ward' (set to 'All'), 'Parish' (set to 'All'), 'Appeal Status' (set to 'All'), 'Appeal Decision' (set to 'All'), and 'Appeal Process' (set to 'All'). There is also an 'Address' field with a help icon. The 'Dates' section includes a text instruction: 'Enter a date range (a start date and an end date) for the criteria that you are interested in. The date fields may be entered manually using the date format dd/mm/yyyy (e.g. 21/06/2008). Alternatively, click on the calendar button and pick a date.' Below this are four date range fields: 'Date Lodged' (1/1/2001 to 1/1/2006), 'Date Validated', 'Date Court Decision', and 'Date Inspectorate Decision'. At the bottom are 'Search' and 'Reset' buttons.

2. Click to display a search page specific to:

- **Applications**
- **Appeals**
- **Enforcements.**

3. If you know a reference number that identifies a specific application, appeal or enforcement enter it in the appropriate box.
4. The Application/Appeals/Enforcement details allow you to specify an application type, status or decision as well as location details, which include ward, parish and address information. Enter any combination of these details as appropriate.
5. Enter a Date range to define the period during which the application, appeal or enforcement was lodged, validated or decided by court or inspectorate.
6. Click on the **Search** button to display the results of your search.

The screenshot shows the search interface with the following elements:

- Navigation bar: Search, My Profile, Login, Register.
- Section: Results for Appeal Search.
- Actions: Refine Search, Save Search, Print.
- Filters: Sort by Date Received, Direction Descending, Results per page 10, Go.
- Page navigation: 1 2 Next, Showing 1-10 of 14.
- Search results list:
 - Very high hedge /**
6 Grandison Street Neath West Glamorgan SA11 2PG
Ref. No: 1/APP1 | Received: Tue 22 Nov 2005 | Status: Appeal Lodged
 - 20 Giants Grave Road Neath West Glamorgan SA11 2ND**
Ref. No: 04/00001/ENFNOT | Received: Mon 22 Mar 2004 | Status: Appeal Allowed
 - OUTLINE: Erection of 3 dwellings and associated access**
35 Bethel Street Neath West Glamorgan SA11 2HQ
Ref. No: 02/00001/REF | Received: Mon 03 Jun 2002 | Status: Appeal Allowed
 - Appeal against Enforcement Notice**
56 Victoria Street Neath West Glamorgan SA11 2RB
Ref. No: 02/00011/ENFNOT | Received: Mon 13 May 2002 | Status: Appeal In Progress
 - Conservatory**
10 Grandison Street Neath West Glamorgan SA11 2PG
Ref. No: 02/00004/SWEEK | Received: Fri 26 Apr 2002 | Status: Appeal Lodged
 - Construction of an overhead line**
Bradgate Tourist Information Centre Nether Field Way Neath West Glamorgan SA11 2XX
Ref. No: 02/00007/COND | Received: Fri 26 Apr 2002 | Status: Appeal Valid
 - Demolition of outhouse**
6 Rockingham Terrace Neath West Glamorgan SA11 2PB
Ref. No: 02/00009/REF | Received: Mon 22 Apr 2002 | Status: Appeal Dismissed

7. You can manipulate how the search results are displayed to help you find applications of particular interest:

- **Sort By** – select a criterion to re-order the results by
- **Direction** – choose whether the results should be displayed in ascending or descending order
- **Results per page** – choose how many results should be displayed on the page at once.

Once you have made your display selections, click on the **Go** button.

8. The number of results being displayed (out of the total number of results) is shown. If there are more results than fit on to one page you can navigate between the results pages either by clicking on **Next** to view the next page or by clicking directly on the page number.

9. A map of the relevant area is displayed. Click on **Show results on large map** to see the locations of the search results in more detail (see Map Search).
10. To view a search in detail, click on its title.
11. If there are too many results, or if the results do not contain the applications you are looking for, you can go back and amend your search criteria. To do this, click on the **Refine Search** button.
12. If this search is one that you will reuse, click on the **Save Search** button. This search will appear in your Saved Searches page (see Saved Searches). From there it can be run as often as you like, or edited and updated at any time.
13. To display the current page of search results in a printable format, click on the **Print** button. Click **Print** again in the new window to send the page to your local printer. Press **Close** when you are finished with this window.

Property Search

The Property Search feature allows you to search for a specific property. There are two options:

- **Alphabetical Street Search** – search for applications on a specified street chosen from an alphabetical list
- **Custom Property Search** – search for applications at a specified address.

Alphabetical Property Search

1. Click on the **Property Search** tab.
2. To search for a street alphabetically, select **Alphabetical Street Search**.

The screenshot shows the top navigation bar with 'Search', 'My Profile', and 'Logout' options. Below this is the 'Alphabetical Street Search' section. It includes a sub-header 'Alphabetical Street Search' and a note: 'Click on a letter below to get a list of streets beginning with that letter. Clicking on a street will display a list of properties on that particular street.' There are navigation tabs for 'Simple', 'Advanced', 'Map', 'Property', and 'Weekly/Monthly Lists'. Below these are two search options: 'Custom Property Search' and 'Alphabetical Street Search'. A row of letters from A to Z is displayed, with 'R' highlighted. Underneath, the text 'Streets beginning with R' is followed by a list of five blue hyperlinks: 'Regent Street East, Neath, West Glamorgan', 'Regent Street West, Neath, West Glamorgan', 'Ritson Street, Neath, West Glamorgan', 'Rockingham Terrace, Neath, West Glamorgan', and 'Ruskin Street, Neath, West Glamorgan'.

- Click on the initial letter of the street you are interested in. Select from the list to display the addresses on that street that have an application in progress.

The screenshot shows the search results interface. At the top, there is a navigation bar with 'Search', 'My Profile', and 'Logout' options. Below this, the page title is 'Results for Property Search'. There are two buttons: 'Refine Search' and 'Print'. A control bar includes a 'Direction' dropdown set to 'Ascending', a 'Results per page' dropdown set to '10', and a 'Go' button. Below the control bar is a pagination bar with page numbers 1, 2, 3, 4 and a 'Next' button, and the text 'Showing 1-10 of 34'. The main content area is split into two columns. The left column contains a list of 10 search results, all labeled 'Rachel Close Sunderland SR2 0AF'. The right column is titled 'Map Information' and contains a text box explaining that results are shown on a map and can be viewed in more detail by clicking on a search result or a point on the map. Below the text is a small map showing the street layout with several blue dots indicating application locations. At the bottom of the map section is a link 'Show results on large map'. A second pagination bar is located at the very bottom of the screenshot, identical to the one above.

- To change the direction of the list select Ascending or Descending from the **Direction** drop down list, followed by **Go**.
 - To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
 - If there are more results than fit on one page, you can navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.
- You can print this list by clicking on the **Print** button.
 - The application locations are displayed on a **Map** on the right. You can display a larger map by clicking on **Show results on large map**.
 - To go back and chose a different street, click on the **Refine Search** button.

Custom Property Search

1. Click on the **Property Search** tab.
2. To search for a specific property by its address, select the **Custom Property Search** tab.

The screenshot shows the top navigation bar with 'Search', 'My Profile', and 'Logout' options. Below is the 'Custom Property Search' section. It includes a sub-header 'Standard address search allows searching of properties by one or many of the fields which make up an address. Property details provide links to any current or historical related cases.' There are five tabs: 'Simple', 'Advanced', 'Map', 'Property', and 'Weekly/Monthly Lists'. The 'Property' tab is active, and a sub-tab 'Custom Property Search' is selected. The search form contains the following fields: 'Property Name / Number', 'Street Name' (filled with 'Ritson Street'), 'Locality', 'Town' (filled with 'Neath'), and 'Post Code' (filled with 'SA11 2RN'). At the bottom of the form are 'Search' and 'Reset' buttons.

3. Enter as many details as you know in the appropriate boxes, then click on the **Search** button. Alternatively, click on the **Reset** button to clear the fields and start again.

The screenshot shows the search results page. At the top, there's a navigation bar and a 'Results for Property Search' header. Below the header are 'Refine Search' and 'Print' buttons. A control bar shows 'Direction' set to 'Ascending', 'Results per page' set to '10', and a 'Go' button. A pagination bar shows '1 | 2 | 3 | 4 | Next >' and 'Showing 1-10 of 34'. The main content area displays a list of 10 search results, all labeled 'Rachel Close Sunderland SR2 0AF'. To the right of the list is a 'Map Information' section with explanatory text and a map showing the location of the properties. Below the map is a link 'Show results on large map'. At the bottom, there's another pagination bar showing '1 | 2 | 3 | 4 | Next >' and 'Showing 1-10 of 34'.

- To change the direction of the list select Ascending or Descending from the **Direction** drop down list, followed by **Go**.
- To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
- If there are more results than fit on one page, you can navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.



4. To add this search to your Saved Searches page, click on the **Save Search** button.
5. You can print off this list by clicking on the **Print** button.
6. The application locations are displayed on a **Map** on the right. You can display a larger map by clicking on **Show results on large map**.
7. If there are too many results you may want to add more information to the Search. Click on the **Refine Search** button.



Weekly/Monthly Lists Search

The Weekly/Monthly Lists feature allows you to search for applications according to the week or month in which they were validated or decided.

1. Click on the **Weekly/Monthly Lists** tab.

The screenshot shows the top navigation bar with 'Search', 'My Profile', and 'Logout' links. Below it is the 'Monthly List' section. A dark blue navigation bar contains tabs for 'Simple', 'Advanced', 'Map', 'Property', and 'Weekly/Monthly Lists'. Underneath, there are sub-tabs for 'Weekly List' and 'Monthly List'. The search filters include:

- Status: All
- Parish: All
- Month: Aug 07
- Show applications: Validated in this month Decided in this month
- A 'Search' button.

2. Click on **Weekly List** or **Monthly List** to select which list you want to search.
3. Select the application status from the **Status** drop down list.
4. You can narrow your search to a particular area by selecting from the **Parish** drop down list.
5. Specify the **Week** or **Month** by selecting from the drop down list.
6. You can display applications which were validated or applications which were decided during the selected time period. Make the appropriate selection under **Show applications**.

7. When you have made your selections, click on the **Search** button.

Sort by **Date Received** | Direction **Ascending** | Results per page **10** | **Go**

1 2 3 4 5 **Next** | Showing 1-10 of 43

Conservatory
10 Grandison Street Neath West Glamorgan SA11 2PG
Ref. No: 08/00003/FUL | Received: Tue 24 Jun 2008 | Validated: Tue 24 Jun 2008 | Status: Pending Decision

illuminated fascia sign
1 Bethel Street Neath West Glamorgan SA11 2HQ
Ref. No: 08/00005/FUL | Received: Tue 24 Jun 2008 | Validated: Tue 24 Jun 2008 | Status: Application Permitted

Living room extension to the front elevation
Land Rear Of 4 Bethel Street Neath West Glamorgan
Ref. No: 08/00004/FUL | Received: Tue 24 Jun 2008 | Validated: Tue 24 Jun 2008 | Status: Pending Consideration

Erect 61 detached dwellings with garages, formation of vehicular access with new estate road, landscaping and open space.
7 Elm Road Neath West Glamorgan SA11 2LY
Ref. No: 01/00015/FUL | Received: Tue 24 Jun 2008 | Validated: Tue 24 Jun 2008 | Status: Pending Consideration

Demolition of listed building
6 Rockingham Terrace Neath West Glamorgan SA11 2PB
Ref. No: 02/00009/LBD | Received: Tue 24 Jun 2008 | Validated: Tue 24 Jun 2008 | Status: Application Refused

Map Information
The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.

[Show results on large map](#)

- You can re-order the list by reference number, date received, description or status. Select one of these from the **Sort by** drop down list, then click on **Go**.
- To change the direction of the list select Ascending or Descending from the **Direction** drop down list, followed by **Go**.
- To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
- If there are more results than fit on one page, navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.

8. To add this search to your Saved Searches page, click on the **Save Search** button.

9. You can print off this list by clicking on the **Print** button.

10. The application locations are displayed on a **Map** on the right. You can display a larger map by clicking on **Show results on large map**.

11. If there are too many results you may want to add more information to the Search. Click on the **Refine Search** button.



Application Details

Once you have selected an application from your search results the application's details will be displayed.

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Application Summary [Help with this page](#)

01/00015/FUL | Erect 61 detached dwellings with garages, formation of vehicular access with new estate road, landscaping and open space. | 7 Elm Road Neath West Glamorgan SA11 2LY

[Back to search results](#)

[Track](#)

[Make a Comment](#)

[Print](#)

-

Details | **Comments** | Constraints (0) | Documents (0) | **Related Items (2)** | **Map**

Summary | Further Information | Contacts | Important Dates

Reference: 01/00015/FUL
Alternative Reference:
Application Received: 01 Dec 2001
Address: 7 Elm Road Neath West Glamorgan SA11 2LY
Proposal: Erect 61 detached dwellings with garages, formation of vehicular access with new estate road, landscaping and open space.
Status: Pending Consideration

There are 0 documents associated with this application

There is [1 case](#) associated with this application.

There are [7 comments](#) associated with this application.

There is [1 property](#) associated with this application.

The application details are displayed at the top of the page, with further tabs below containing all of the relevant information about the application.

Details

1. Click on the **Details** tab to display the full details relating to the application.

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Application Summary [Help with this page](#)

01/00015/FUL | Erect 61 detached dwellings with garages, formation of vehicular access with new estate road, landscaping and open space. | 7 Elm Road Neath West Glamorgan SA11 2LY

[Back to search results](#) [Track](#) [Make a Comment](#) [Print](#)

Details Comments Constraints (0) Documents (0) **Related Items (2)** Map

Summary Further Information Contacts Important Dates

Reference: 01/00015/FUL
Alternative Reference:
Application Received: 01 Dec 2001
Address: 7 Elm Road Neath West Glamorgan SA11 2LY
Proposal: Erect 61 detached dwellings with garages, formation of vehicular access with new estate road, landscaping and open space.
Status: Pending Consideration

There are 0 documents associated with this application

There is [1 case](#) associated with this application.

There are [7 comments](#) associated with this application.

There is [1 property](#) associated with this application.

2. The Application Details are split up into four tabbed sections. Click on the appropriate tab to display those details:

- **Summary** – displays the basic information pertaining to the application. The summary also identifies the number of the **documents**, **cases**, **comments** and **properties** that have been added to this application. Click on one of these to view them.
- **Further Information** – displays additional information about the application that was not included in the summary.
- **Contacts** – displays a list of contacts relevant to this application.
- **Important Dates** – displays the dates on which important events in the lifespan of the application occur from initial submission through to the decision.

Comments

1. Click on the **Comments** tab to display comments that have been made about this application.

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Application Comments [Help with this page](#)

02/00016/FUL | Swimming pool and Gym at rear | 17 Victoria Street Neath West Glamorgan SA11 2RE

[Back to search results](#) [Track](#) [Make a Comment](#) [Print](#)

Details **Comments** Constraints (0) Documents (1) Related Items (2) Map

[Make a Comment](#) | [Public Comments \(2\)](#) | [Consultee Comments \(0\)](#)

Sort by **Added** Direction **Descending** Results per page **10** [Go](#)

Showing 1-2 of 2

There are 2 comments for this application

[Make a comment](#) [Collapse All](#) | [Expand All](#)

Mr Thomson (Objects)
No comments on record

Mrs David (Objects)

Comment submitted Wed 19 Nov 2008

Unightly and will block light

2. Comments can either be submitted by members of the public or by people who have been consulted about the application. Click on **Public Comments** or **Consultee Comments** as appropriate.
3. You can re-order the list by the date the comment was added or by the commentor's name. Select one of these from the **Sort by** drop down list, then click on **Go**.
4. To change the direction of the list select Ascending or Descending from the **Direction** drop down list, followed by **Go**.
5. To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
6. If there are more results than fit on one page, navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.
7. Comments are displayed showing the name of the commentor and their stance on the application (objects, supports or neutral). Click on the commentor's name to display the comment itself. Click on it again to collapse the comment again.
8. Click on **Expand All** to view all of the comments on the page. Click on **Collapse All** to hide them all again.
9. To add a comment to the list, click on **Make a Comment**.

Make a Comment

You can make a comment supporting or objecting to this planning application. Your comment will be submitted to the planning authority and immediately made available online to the public. We will not display your address, telephone number or email address to the public.

Application Reference: 02/00016/FUL
Address: 17 Victoria Street Neath West Glamorgan SA11 2RE
Proposal: Swimming pool and Gym at rear
Case Officer:

Comments submitted will be immediately made available online to the public.

Are your personal details correct? Click to [update my personal details](#).

Your Name: *

Your Address: *

Your Tel. No.

Your Email Address:

Commentor Type: *

Stance: * Object Support Neutral

Reason for comment:

- Noise
- Obtrusive by design
- Residential Amenity
- Traffic or Highways

Your Comment: *
1903 characters left

Send me an email confirming my comments

10. Your name and address are added automatically to the form. If these are not correct, click on **update my personal details** and make the appropriate changes.
11. Add your remaining contact details in the appropriate boxes.
12. The **Commentor Type** drop down list describes the type of people who may need to make a comment about an application. These include councillors, neighbours to the application address and members of the public. Select the one that applies to you.
13. In the **Reason for comment box** select one or more of the offered reasons for making your comment.
14. Enter the details of your comment in the **Your Comment** box.
15. If you want to receive an email confirming that your comment has been received, check the **Send me an email confirming my comments box**.
16. When you have completed all the details, click on the **Submit** button. Your comment will appear in the Comments page for this application.

Constraints

1. Click on the **Constraints** tab to display any constraints that have been placed on this application.

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Application Constraints [Help with this page](#)

08/00035/FUL | A 24m fence | 57 Giants Grave Road Neath West Glamorgan SA11 2ND

Save Search Refine Search Track Make a Comment Print

Details Comments **Constraints (1)** Documents (6) Related Items (2) Map

Name	Type	Status
UPVC windows	Conservation Areas	

Documents

1. Click on the **Documents** tab to display any documents that have been added to this application.

Search My Profile Logout

Planning Application Documents

08/00035/FUL | A 24m fence | 57 Giants Grave Road Neath West Glamorgan SA11 2ND

Save Search Refine Search Track Make a Comment Print

Details Comments Constraints (1) **Documents (6)** Related Items (2) Map

Case No. 08/00035/FUL

Date Created 18 Nov 2008

Location 57 GIANTS GRAVE ROAD NEATH WEST GLAMORGAN SA11 2ND

Description COMMENTS

Online Ref.

Date Published	Document Type	View	Description
18 Nov 2008	Public Comment	View Document	Comments
18 Nov 2008	Public Comment	View Document	Comments
18 Nov 2008	Public Comment	View Document	Comments
24 Nov 2008	Public Comment	View Document	Comments
26 Nov 2008	Public Comment	View Document	Comments
26 Nov 2008	Public Comment	View Document	Comments

2. You can re-order the list according to:

- **Date Published**
- **Document Type**
- **Description.**

Click on the appropriate heading to sort the list.

3. To view any of the documents in a separate window, click on **View Document** beside the document you require.

Related Items

1. Click on the **Related Items** to view a summary of additional information related to the application.

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Application Related Items [Help with this page](#)

02/00019/FUL | Erection of 5 new dwellings and associated vehicular and pedestrian access | Land South Of Jersey Terrace Neath

[Back to search results](#) [Track](#) [Make a Comment](#) [Print](#)

Details Comments Constraints (0) Documents (1) **Related Items (1)** Map

Applications (0)
There are no related applications.

Appeals (0)
There are no related appeals.

Enforcements (0)
There are no related enforcements.

Properties (1)

- [Land South Of Jersey Terrace Neath](#)

These may include:

- **Applications**
- **Appeals**
- **Enforcements**
- **Properties.**

2. To view any of the listed items, click on its title.