



**Sir Joseph
Williamson's
Mathematical School**
A Member of The
Williamson Trust



CONSULTATION DOCUMENT

**ADMISSION ARRANGEMENTS FOR SIR JOSEPH WILLIAMSON'S
MATHEMATICAL SCHOOL – SEPTEMBER 2019**

Sir Joseph Williamson's Mathematical School is an 11-18 boys' grammar school with Academy status. We admit girls in the sixth form and have a total roll of approximately 1292 pupils. The planned admission number, which has been agreed with the local authority (LA), is 203.

As an Academy the governing body is the schools' admission authority.

The admission arrangements are consistent with Medway Council's Co-ordinated Scheme for Secondary Admissions. Entry is via the Medway Test.

Parents can apply for the school using the Common Application Form or using the on-line facility.

Places will be offered according to the co-ordinated admission scheme.

A waiting list request form can be completed online, and can be found on Medway Council's website. Details will be sent with the offer letter on National Offer Day in March 2019. Using this online form, parents can request to be placed on the waiting list for this school if it was originally listed on the application form and if their son has been assessed as selective under the Medway test procedures.

Waiting lists will be maintained by Medway Council until the end of the first term in December 2019 and children will be ranked in waiting lists according to the oversubscription criteria.

Any application made to this school which has been unsuccessful will have the right of appeal.

Oversubscription Criteria

If the number of preferences for the school exceeds the number of places available at the school, the LA will allocate places in the following priority order:

- Looked after children (children in public care) and previously looked after children.
- Children with a Statement of Special Educational Needs/Education, Health and Care Plan that names the school.
- Children who at the time of application have a brother or sister (including children living as siblings in the same family unit) on the roll of the school at the time of the sibling's admission.
- Child's health reasons, supported by medical evidence, which requires the child to attend this school.
- Children who at the time of application attend a primary school within The Williamson Trust.
- Children who at the time of application have a parent who is a member of staff at the school (where the member of staff has been employed for three years or more at the time at which the application for admission is made and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage).
- Nearness of children's homes.

Distance will be measured by the shortest available safe walking route between home and school as measured by the council's geographical information system. Those living closer to the school will receive the higher priority. Medway Council's Geographical Information System measures the start point, end point and distance of each route.

In the event of two or more pupils having equal ranking for the last place the deciding factor will be the shortest available safe walking distance between the home address and the school as measured by the Medway Council Geographical Information System and determined by Medway Local Authority. Where this cannot be determined, the available place(s) will be allocated by drawing lots.

Admission of children outside their normal age group

Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health.

Requests for admission outside of the normal age group should be made to the Headteacher, by letter or email. It would be helpful if parents or carers provide evidence to support such an application, usually with supporting evidence from an appropriately qualified medical or other practitioner.

Casual in-year admissions

Any parent can apply for a place for their child at any time to this school outside the normal admissions round.

A Year 7 'point of entry' admission will become an in-year admission if the application is received after the closure of the waiting list under the co-ordinated admission scheme (31st December each year).

Any family wishing to apply for a place at this school will need to complete a casual admission application form, available from the school on request. We will also accept applications on the Medway Council application form (IYCAF).

Upon receipt of an application, we will organise an academic assessment to determine if the child is of grammar school ability.

We will also obtain the outcome of the Medway Test for the child (if the child has previously taken the test) from Medway Council.

If the child has previously taken and passed the Medway Test within 12 calendar months of the receipt of the casual admission application form by the school, no academic assessment will be undertaken.

If the child has previously taken and passed the Medway Test more than 12 calendar months from the receipt of the casual admission application form by the school, an academic assessment will be undertaken.

If the child has previously taken and not passed the Medway Test, an academic assessment will be undertaken.

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If it has been established, with reference to the number of places available, the published over-subscription criteria and the outcome of the academic assessment, that an offer can be made in response to an application, we will formally notify the family in writing.

If it has been established, with reference to the number of places available, the published over-subscription criteria and the outcome of the academic assessment, that an offer cannot be made in response to an application, we will formally notify the family in writing and extending the right of appeal.

If the information on the application form determines that the child meets the criteria for Medway Council's current fair access protocols then the case must be referred to the School Services Team to arrange consideration by the Fair Access Panel.

Children with Special Educational Needs

If a child has a statement of special educational need/EHC plan, parents will express school preferences through the process organised by the Special Educational Needs Assessment Team at Medway Council. However, if parents wish a child to sit the Medway Test, a test request form will still need to be completed and returned as per the LA process.

Late Applications

Parents who do not submit a secondary common application form by the closing date set by Medway Council must complete a paper application form and return it to the Medway Council Admissions Team accompanied by a written explanation of the reasons for late submission. If Medway Council judge the reason provided is not exceptional, the application will be held until after national offer day and will be considered during the re-allocation process.

Admission to the Sixth Form

In order to gain entry to the Sixth Form the minimum academic requirements are: 5 GCSE grades of at least grade 5, including English Language and Mathematics, grade 6 in the subject to be studied at A level (other specific course requirements exist) and an average point score of 5.5.

The Planned Admission Number for Year 12 is 190.

Priority will be given to existing students transferring from Year 11.

Following the admission of internal students who have transferred from Year 11, all remaining places will be allocated to students who have met the entry requirements for the sixth form and for their particular courses of study.

The number of additional places available for students being admitted to the school for the first time is 30. This may be exceeded if the number of internal applicants and Year 13 numbers allow, resulting in a Sixth Form of no more than 365.

Where there are more learners seeking places than the number of places available, the over-subscription criteria will be applied in the order set out below to rank pupils until the overall figure for the year group is reached.

- (i) Students in public care
- (ii) Children with a Statement of Special Educational Needs/Education, Health and Care Plan that names the school.
- (iii) Current family association (as defined above)
- (iv) Students attending Year 11 in one of the other schools in the Trust
- (v) Students who at the time of application have a parent who is a member of staff at the school (as defined above)
- (vi) Nearness of students homes (as defined above)

Late or 'in-year' casual admissions to the Sixth Form

These will be considered for places in Year 12 if spaces are available i.e. the number on roll is below PAN.

Parents have a statutory right of appeal, should an application for a place be refused.

