

# 2012 Admissions Cover Sheet

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School Name	The Robert Napier School
Address	Third Avenue Gillingham ME7 2LX
Telephone Number	01634 851157

**The following documents form the schools 2012 admission arrangements.**

**As there are no changes from the previous year's arrangements, these are the final and determined arrangements that will be used for the admission of pupils in academic year 2012/13.**

**Determined Admission Arrangements for  
The Robert Napier Foundation School for September 2012**

**Arrangements:**

Robert Napier School would like to adopt the following arrangements with respect to the admission of students to the school for the academic year 2012-2013:

Into Year 7 at age 11  
Into Years 8-11 if there is a vacant place  
Into Year 12 at age 16

Procedure for admission into Year 7

Detailed information and guidance will be published in the Medway LEA booklet 'Admission to Secondary School: A guide for parents'. Applications should be made using a common application form.(CAF)

The age of admission is 11 years. The planned admission number (PAN) for the year commencing 2012 and thereafter will be 240.

Up to 10% of the admission number will be chosen by the governors who have an aptitude in the performing arts. The remaining 90% of the admission number will be admitted without reference to ability or aptitude.

The Governors will establish an Independent Statutory Appeal Panel to hear appeals against non-admission.

Over-Subscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below:

- 1) Children in 'Public Care'.
- 2) Up to 10% of the admission number will be chosen by the governors who have an aptitude in the performing arts. These will be allocated to those who can demonstrate an aptitude in **drama, enhancing our specialist college status**. All prospective students seeking entrance on the basis of drama be required to participate in an assessment procedure during the Autumn Term 2011. The test will be overseen by an independent assessor.

These places must be applied for using a supplementary application form available from the clerk to the governors at the school, and **returnable to the school**. This should be completed at the same time as the completion of the common application form. These places are not subject to the general over subscription requirements listed below.

- 3) Those with siblings on roll at the time of application, living in the same household.  

'sibling means brother or sister, step brother or sister, foster brother or sister and those who live as brother or sister'.
- 4) Nearness to Robert Napier School. Nearness is the shortest available walking route along which a child, accompanied as necessary, can walk with reasonable safety to school. It is measured using Medway Council's Geographical Information System.

### Procedure for Admissions into Years 8 – 11

All applications for admissions for students in Year 8 – 11 will be referred to Medway LEA admissions office. Students will be admitted if there is a vacant place in the relevant year group.

### Procedure for Admissions into Year 12

In addition to students applying for sixth form places from Year 11, up to 30 students may be admitted for the first time up to the Planned Admission Number (240).

- a) Advanced Level Courses: The minimum entry requirements of 5 GCSE grades A\*-C (or the equivalent) are met. Offers of places will remain conditional until actual results are verified. Course entry requirements for specific advanced courses are published in the Sixth Form Prospectus.
- b) Intermediate Level Courses: The minimum entry requirement of 5 GCSE grades A\*-E (or the equivalent) are met.

### Over-subscription Criteria

The over-subscription criteria for students in Year 7 will also be applied for Year 12 students.

Admissions are subject to a vacancy existing on the course for which the student is applying. The Governors may, in exceptional circumstances, refuse admission to any individual student if, in their view, to admit that student would prejudice the fulfillment of the school aims or seriously disrupt the provision of effective education of other students.

### Waiting Lists

A waiting list will be maintained for one term in year 7. The Governors will be advised by the Admissions Team of the LEA in the first instance, who will co-ordinate the waiting list for a fixed period of time, and in accordance with the published over-subscription criteria of the school. This will then be maintained by the school for the remainder of the term.

# Robert Napier School

## Application Form for Specialist School Place - Drama October 2011

### PARTICULARS OF STUDENT (BLOCK CAPITALS PLEASE)

Surname: .....

Forenames: .....

Date of Birth: .....

Permanent address of student (in full, including postcode):

.....  
.....

Names of Parents/Guardians: .....

Telephone No. & Code: .....

Email: .....

I hereby apply for a Specialist School Place for drama at The Robert Napier School. I would like my son/daughter to be considered for a place based on an aptitude for drama.

I understand that he/she will need to come to a workshop-based aptitude assessment at The Robert Napier School.

I also understand that up to 24 students will be allocated a place based on their aptitude in drama.

Signed: ..... Date: .....  
(Parent or Guardian)

*Note: The assessment for a place will take place during the Autumn Term 2011*