

## Medway Council – On-line Planning User Guide

This guide has been produced to assist customers in the use of the Planning on-line system.

Firstly, go to <http://www.medway.gov.uk>. The front page of the council's website will then be displayed.

Address  <http://www.medway.gov.uk/>

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Welcome to  
**Medway Council Online**

**Search Medway**

[About us](#) | [A-Z index](#) | [F.A.Q.](#) | [Search](#) | [Contact us](#) | [Help](#) | [Site map](#) | [Login](#)

You are here: [Medway Council](#) > [Home](#)

**Menu**

Your council

Business

Environment

Housing

Learning

Leisure

Social care

Community

News

Visiting Medway

**Council details**

Medway Council,  
Civic Centre, Strood,  
Rochester, Kent  
ME2 4AU  
**Telephone:**  
01634 306000  
**Email:**  
[customer.first@medway.gov.uk](mailto:customer.first@medway.gov.uk)  
[Full list of contacts](#)

**Key pages**

Cabinet

Full council and committees

Councillors

Council jobs

Maps

**Today's news**

**We've done it again - Tour of Britain comes to Medway**  
MEDWAY is being put firmly on the map again after it was announced that the prestigious cycle race the Tour of Britain will be coming to Rochester this year. [Full story](#) >>



**Find out about Medway Council's 10 strategic priorities.**

**Road to regeneration**



Details and updates on one of the most challenging road projects in Medway's history are available at [www.medway.gov.uk/bettermedway](http://www.medway.gov.uk/bettermedway). **Consultation** is also under way over the future of [Temple Waterfront](#).

[More Medway news](#) >>

**What's on?**

**Medway's summer of fun starts here:**

- [Walking Festival](#)
- [Dickens Festival](#)
- [Summer Concerts](#)

Bookings are being taken for this year's concerts in Castle Gardens. The line-up includes:

- [Sugababes](#)
- [Jools Holland and the Rhythm and Blues Orchestra](#)
- [Dancing in the Streets](#)
- [Van Morrison](#)



- Tribute bands [Bjorn Again](#) and the [UK Beach Boys](#).
- [The Royal Philharmonic Concert Orchestra](#) with [OperaBabes](#) and [Myleene Klass](#)

You can [book online](#) for these concerts.

**Quick links menu**

[Rubbish collection](#)

[For young people](#)

[Roadworks](#)

[Schools](#)

[Parks and open spaces](#)

[Libraries](#)

[Support for disability](#)

[Home care services](#)

[Planning](#)

[Complaints](#)

**Medway spotlight**

**Online services** >> 

**Freedom of Information is here** >> 

**Pay bills** >> 

**Fair Trader scheme** >> 

**Webcam Weather**

  14°C

**Related links**

These links open a new window

[Directgov](#)

[Kent Connects portal](#)

[Kent County Council](#)

[Universities at Medway](#)

[Maidstone Council](#)

[Gravesham Council](#)

[Tonbridge & Malling Council](#)

[Swale Council](#)

On the "Quick links menu", select Planning for the following screen to be displayed.



Search Medway  
  
Go

You are here: [Medway Council](#) > [Home](#) > [Environment](#) > [Planning](#)

- ▼ **Menu**
- Your council
- Business
- Environment**

- [Online payments](#)
- [Abandoned vehicles](#)
- [Abnormal loads](#)
- [Are you moving?](#)
- [Asbestos](#)
- [Banish Rubbish](#)
- [Building control](#)
- [Community safety](#)
- [Conservation](#)
- [Contaminated land](#)
- [more >>](#)

- Housing
- Learning
- Leisure
- Social care
- Community
- News
- Visiting Medway
- Key pages**
- Maps
- Schools
- Support for disability
- Home care services
- Councillors

## Planning

- ▲ [Environment](#) | ▼ [Planning advice](#) | ▼ [Planning appeals](#) | ▼ [Planning applications](#) | ▼ [Telecommunications development](#) | ▼ [Enforcement](#) | ▼ [Regeneration](#) | [more >>](#)

Planning (also known as the Development Control Service) deals with applications for all types of work from household extensions to major developments, such as power stations or large housing developments. You can find further information about our services by using the links on this page.

We offer a range of services electronically and have launched our [online](#) viewing system, which allows customers to look at planning application details and associated documents online. You can also comment on an application electronically.

It allows you to search for planning applications that have an appeal lodged against them, as well as providing information about conditions that are linked to a planning consent. Conditions can be seen by selecting the decision notice in the associated documents section.

You can submit planning applications electronically through the [planning portal](#) page. The planning portal provides extra information on the planning and appeals process in England and Wales. If you do not want to submit an application via the planning portal, you can download the relevant form from the [application forms](#) page.

General information about what [type of work requires planning permission](#), [timescales](#) for us making decisions on applications, [planning application fees](#), [drawing requirements](#), [types of planning applications](#), as well as how to [comment on a planning application](#) can be found by using the links provided.

If you live in a conservation area or your property is listed, you can find details about [listed buildings](#), [conservation areas](#) and [Article Four directions](#) that may affect where you live.

To view the list of applications received in the last week, please refer to the [weekly list](#).

For further information contact:

-  **Email :** [planning.representations@medway.gov.uk](mailto:planning.representations@medway.gov.uk)
-  **Telephone :** **01634 331700**  
**Fax: 01634 331195**
-  **Write to :**  
**Development Control Section**  
**South Block**  
**Compass Centre**  
**Chatham Maritime**  
**Chatham**  
**Kent ME4 4YH**
-  **Minicom :** **01634 333111**

In the second paragraph of this page, select the "online" link to be taken to the planning online search page.

Enter the application/reference number that appears in the correspondence that the planning department has sent to you and select to search either for a planning application or planning appeal (by using the check boxes) then click on the search button. Your results will then be displayed.

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**Medway Environment** Search Medway  Go

Home | About us | A-Z index | F.A.Q. | Search | Contact us | Help | Site map

You are here: Medway Council > Home > Environment > Planning > Planning applications > Planning Online

**Menu**

- Your council
- Business
- Environment

**Planning**

[Planning applications](#)

**Planning Online**

**Application and Appeal Search**

To search for a Planning Application select Application Search. To find Planning Appeal information select Appeal Search. To search by the application number (e.g. MC2005/0000), enter the number into the appropriate field below and click **Search**. Alternatively, if you are unsure of the application number you may search by matching any of the other criteria below. At least one field must be completed. The date fields should be in the format dd/mm/yyyy (e.g. 01/01/2005).

Further assistance in how to use the Planning Online system is available via the [user guide](#) (pdf file, 384KB). To use this guide you will need Adobe Acrobat Reader. If you do not have this installed on your computer, please use our [advice page](#).

**Application Search:**  **Appeal Search:**

**Application Number:**

**Postcode:**

**Application Status:**

**Decision:**

**Appeal Decision:**

**Ward:**

**Parish:**

**Date Application Decided from:**  **to:**

**Date Application Validated from:**  **to:**

The Planning Online system is updated on a daily basis.

[^ Back to top](#)

You are here: Medway Council > Home > Environment > Planning > Planning applications > Planning Online

Menu

Your council

Business

Environment

---

Housing

Learning

Leisure

## Planning

[▲ Planning applications](#)

### Planning Online

#### Search Results

[« Back to Search](#)

Application No	Location	Proposal	Status
<a href="#">MC2006/0900</a>	18 Woodstock Road, Rochester, Kent, ME2 2DN	Alteration of flat roof to pitched on existing extension and construction of conservatory to rear	Registered

#### Related A-Z index

[Regeneration and Development complaints](#) | [School Organisation Plan](#) | [Making a planning application](#) | [Advertisements](#) | [Planning appeals](#) | [Development not needing planning permission](#) | [Planning application forms](#) | [Making a planning decision](#) | [Timescale for applications](#) | [Fee guidance](#) | [Application requirements](#) | [Plans and drawings](#) | [Other planning application forms](#) | [Conservation areas](#) | [Listed buildings](#) | [Telecommunications development](#) | [The Stewart Report](#) | [Briefing on the Stewart Report](#) | [Professional advice](#) | [South East Planning Aid](#) | [all related items](#) »

[^ Back to top](#)

To view further details for the application, select the blue text in the "Application No" column. The following page will then be displayed.

If you have search for a planning appeal, the information below will be displayed.

Medway Environment

Text version | Accessibility help | Change contrast | Printer friendly Thursday 22 March 2007

Search Medway

Home | About us | A-Z index | F.A.Q. | Search | Contact us | Help | Site map

You are here: Medway Council > Home > Environment > Planning > Planning applications > Planning Online

Menu

Your council

Business

Environment

---

Housing

Learning

Leisure

Social care

Community

News

Visiting Medway

Key pages

Maps

Schools

Support for disability

Home care services

## Planning

### Planning Online

#### Appeal Details

[« Back to Search Results](#)

<b>Appeal Lodged On:</b>	27/09/2005	<b>Appeal Start Date:</b>	25/10/2005
<b>Appeal Type:</b>	Planning Appeal	<b>DOE Reference:</b>	APP/A2280/A/05/11895
<b>Consultation Letter Due:</b>	08/11/2005	<b>Planning Statement Due:</b>	06/12/2005
<b>Site Visit Date:</b>		<b>Hearing Date:</b>	
<b>Appeal Decision:</b>	DISMISSED	<b>Appeal Decision Date:</b>	10/02/2006
<b>Public Enquiry Date:</b>			

Medway Council's [committee documentation](#) including agendas and minutes is available to view on-line from this website.

#### Application Details

<b>Application No:</b>	MC2005/0438	<b>Application Type:</b>	Full Application
<b>Location:</b>	Former Chatham Service Station, Dock Road, Chatham, Kent, ME4 4SL		
<b>Proposal:</b>	Construction of a part 4, 5 and 7 storey block comprising forty six 1, 2 and 3-bedroomed flats,		
<b>Status:</b>	Appeal Decided	<b>Decision Level:</b>	Committee
<b>Decision:</b>	Dismissed	<b>Decision Date:</b>	10/02/2006
<b>Parish:</b>		<b>Ward:</b>	River
<b>Case Officer Name:</b>	Mark Lambert	<b>Case Officer Tel:</b>	01634 331583
<b>Case Officer Email:</b>			
<b>Committee Date:</b>	07/09/2005		

To view documents associated with the appeal, scroll down to the "Associated Documents" area of the system and use the links to view the documents.

### Associated Documents

Associated documents are in greyscale and colour TIF format. To view both greyscale and colour documents you need appropriate TIF viewing software installed on your computer.

Some documents are in PDF format. To view these you will require Adobe Reader or a similar PDF file viewer. If you do not have Adobe Reader installed on your computer please use our [advice page](#).

1. [Appeal Decision](#)(279.2KB) 2. [Appeal Statement](#)(5.9MB) 3. [Appeal Statement](#)(6.2MB)  
 4. [Application Form](#)(119.2KB)

If you searched for a planning record, the details shown below will be displayed.

Address <http://www.medway.gov.uk/index/environment/planning/planapp/planonline.htm?cfid=16746>

**Menu**

Your council

Business

Environment

[Online payments](#)

[Abandoned vehicles](#)

[Abnormal loads](#)

[Are you moving?](#)

[Asbestos](#)

[Banish Rubbish](#)

[Building control](#)

[Community safety](#)

[Conservation](#)

[Contaminated land](#)

more >>

Housing

Learning

Leisure

Social care

Community

News

Visiting Medway

Key pages

Maps

Schools

Support for disability

Home care services

Councillors

## Planning

[Planning applications](#)

### Planning Online

#### Application Details [Back to Search Results](#)

Comment on this Application:

<b>Application No:</b> <input type="text" value="MC2006/0900"/>	<b>Application Type:</b> <input type="text" value="Full Application"/>
<b>Location:</b> <input type="text" value="18 Woodstock Road, Rochester, Kent, ME2 2DN"/>	
<b>Proposal:</b> <input type="text" value="Alteration of flat roof to pitched on existing extension and construction of conservatory to rear"/>	
<b>Status:</b> <input type="text" value="Registered"/>	<b>Decision Level:</b> <input type="text" value="Delegated"/>
<b>Decision:</b> <input type="text"/>	<b>Decision Date:</b> <input type="text"/>
<b>Parish:</b> <input type="text"/>	<b>Ward:</b> <input type="text" value="Strood South"/>
<b>Case Officer Name:</b> <input type="text" value="Wendy Simpson"/>	<b>Case Officer Tel:</b> <input type="text" value="01634 331580"/>
<b>Case Officer Email:</b> <input type="text" value="wendy.adams@medway.gov.uk"/>	
<b>Appeal Lodged On:</b> <input type="text"/>	<b>Committee Date:</b> <input type="text"/>
<b>Appeal Decision:</b> <input type="text"/>	<b>Appeal Dec Date:</b> <input type="text"/>

Medway Council's [committee documentation](#) including agendas and minutes is available to view on-line from this website.

#### Important Dates

<b>Application Received:</b> <input type="text" value="18/05/2006"/>	<b>Application Validated:</b> <input type="text" value="18/05/2006"/>
<b>Site Notice Posted:</b> <input type="text"/>	<b>Consultation Started:</b> <input type="text" value="19/05/2006"/>
<b>Decision Target:</b> <input type="text" value="12/07/2006"/>	<b>Consultation Expiry:</b> <input type="text" value="09/06/2006"/>

#### Applicant Details

<b>Name:</b> <input type="text" value="Mr K A Saunders"/>	
<b>Address:</b> <input type="text" value="18 Woodstock Road, Strood, Rochester, Kent, ME2 2DN"/>	


#### Agent Details




<b>Name:</b> <input type="text" value="Mr J Liddiard"/>	<b>Tel No:</b> <input type="text" value="01634-220797"/>
<b>Company:</b> <input type="text"/>	
<b>Address:</b> <input type="text" value="14 Wentworth Drive, Cliffe Woods, Rochester, Kent, ME3 8UL"/>	


#### Associated Documents

Associated documents are in TIF format. To view these documents you need appropriate software, such as Windows Picture and Fax viewer, installed on your computer.

1. [Application Form](#) 2. [Drawing](#) 3. [Drawing](#) 4. [Drawing](#)

You will then see key information relating to the planning application. To view documentation relating to the application, use the links in the “Associated Documents” area at the bottom of the page. By clicking the links, the documents will be displayed. If you want to comment on the application, use the  button at the top of the page, for the following comments form to be displayed.

Address  http://www.medway.gov.uk/index/environment/planning/planapp/planonline-comments.htm  



### Planning Online Comments Form

Use this form to comment on the selected Planning Application. The completed form will be emailed to the Council's Planning Section once the "Send" button has been pressed. Fields marked with an asterisk (\*) must be completed. Please be aware that any comments provided will be published on this website.

**Application Summary**

Application Number:	MC2006/0900
Location:	18 Woodstock Road, Rochester, Kent, ME2 2DN
Proposal:	Alteration of flat roof to pitched on existing extension and construction of conservatory to rear
Case Officer Name:	Wendy Simpson

**Your Details**

Name: *	<input type="text"/>
Address: *	<input type="text"/>
Telephone Number:	<input type="text"/>
Email Address:	<input type="text"/>

**Your Comments**


Nature of Comments: \*

Inform Medway Council that you **object** to the Planning Application.

Inform Medway Council that you **do not object** to the Planning Application.

Simply provide Medway Council with **comments** about the Planning Application.

Comments: \*

Complete the relevant fields and hit the  button to let the planning department have your comments.