

**PRIMARY ADMISSION ARRANGEMENTS FOR SEPTEMBER 2010**  
**St. Thomas of Canterbury R.C.P. (aided)**

Admission Arrangement

- ◆ There will be no first preference scheme – parents are free to apply to other schools
- ◆ Admission will be a single intake in September for all children born between 1 September 2005 and 31 August 2006.
- ◆ The timetable will be in accordance with the Medway co-ordinated scheme.
- ◆ Should the number of designated places exceed the school's admission number (30) the St. Thomas of Canterbury Admissions authority will use the criteria below.

**ADMISSIONS POLICY**

The planned admission figure is 30.

Children who are of statutory school age or become so during the academic year will be admitted in September.

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

Catholic schools are to provide a Catholic education for Baptised Catholic children.

**ORDER OF ADMISSION PRIORITY**

**This Catholic school is so situated as to provide a Catholic education for the Rainham Parish. Please note that in the case of Catholic children a baptism certificate must be provided as evidence of catholicity.**

1. Looked after Catholic children and looked after children in the care of Catholic families.
2. Baptised Catholic children within the parish. (Parish boundary map available at St. Thomas church).
3. Baptised Catholic children, outside the designated area.
4. Other looked after children.
5. Non-Catholic brothers and sisters of children who will be on roll *at the time of entry*. (See note below)
6. Other non-Catholic children whose parents express a wish for Catholic education.
7. Any special pastoral, medical or social need of an individual child as supported in writing by a relevant practitioner. (E.g. clergy, doctor, social worker) This evidence should be disclosed at the time of application.

*NOTE: 'brother or sister' is defined as:*

*a 'natural brother or sister (including adopted siblings), step brother or sister, foster brother or sister and those who live as brother or sister in the same house.'*

Tie-break: when applications within any of the above criteria exceed the places available and it is necessary to decide between applications the nearness of the child's home to the school will be used to decide the priority given. *Distance from home to school is measured according to the criteria defined in Medway Council's admission arrangements.*

**Statements of Special Educational Needs.**

Following receipt of parental preferences, places must first be offered to those children with statements of special educational needs where the school is named.

*Parents of children who have not been offered a place at the school may ask for their child's name to be placed on a waiting list. The waiting list will be operated using the same admissions criteria listed above. Placing a child's name on the waiting list does not guarantee that a place will become*

available. This does not prevent parents from exercising their right to appeal against the decision not to offer a place.

**APPEALS**

Appeals against non-admission to St. Thomas of Canterbury School must be made in writing within 3 weeks of the date of refusal of admission, and addressed to the Admissions Appeal Secretary, c/o St. Thomas of Canterbury's School, Romany Road, Rainham, Kent ME8 6JH.

A date will then be arranged for the independent appeal hearing.

If you have any comments to make regarding the attached arrangements, please note them below and return to: -

Clerk to the Governors  
St. Thomas of Canterbury  
Romany Road  
Rainham  
Gillingham  
KENT  
ME8 6JH

Comments: -

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N.B. a nil return is required

Signed:

Admissions Team representative or Chairman of Governors

Title of Admissions Authority: .....