

## Medway Council Trade Union Facility Time Report

The Trade Union (Facility Time Publication Requirements) Regulations 2017 came into force on the 1<sup>st</sup> April 2017. These regulations place a legislative requirement on relevant public sector employers to collate and publish, on an annual basis, a range of data on the amount and cost of facility time within their organisation. This data must be published on the organisations own website by no later than the 31<sup>st</sup> July each year.

As set out in the regulations, Local Authorities (LA's) must publish data separately for the following categories:

- Central function employees
- Education function employees
- Fire and rescue function employees

The council does not have a fire and rescue function so the reported figures will only relate to central function and education function employees.

The information that is required to be published is set out in Schedule 2 of the Regulations and takes the form of several tables. This report uses that format to set out the required information broken down by central and education functions.

The data on the following pages relates to the period 1 April 2017 – 31 March 2018.

Medway Council currently recognises the following trade unions:

- Unison
- GMB
- Unite
- AEP
- ASCL
- Aspect
- BMA
- NAHT
- NASUWT
- NEU
- RCN
- SWU
- UCU
- Voice – The Union

## Central function employees

### Relevant Union Officials

What was the total number of Medway Council employees who were relevant union's officials during the period 1 April 2017 – 31 March 2018?

Number of employees who were relevant union officials between April 2017 – March 2018	7
Full-time equivalent (FTE) number	5.49

### Percentage of time spent on facility time

How many of your employees who were relevant union officials employed during the relevant period spent a) 0%, b) 1% - 50%, c) 51% - 99% or d) 100% of their working hours on facility time?

Percentage of time	Number of employees
0%	4
1 – 50%	2
51% - 99%	1
100%	0

### Percentage of pay bill spent on facility time

Provide the figures requested in the first column of the table below to determine the percentage of your total pay bill spent on pay bill spent on paying employees who were relevant union officials for facility time during the period 1 April 2017 – 31 March 2018.

Total cost of facility time	£20,657.62
Total pay bill	£119,548,392.79
Percentage of the total pay bill spent on facility time (total cost of facility time ÷ total pay bill) x 100	0.02%

### Paid trade union activities

As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the period 1 April 2017 – 31 March 2018 on paid trade union activities.

Time spent on paid trade union activities as a percentage of total paid facility time hours (total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ total paid facility time hours) x 100	0%
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## Education function employees

### Relevant Union Officials

What was the total number of Medway Council employees who were relevant union's officials during the period 1 April 2017 – 31 March 2018?

Number of employees who were relevant union officials between April 2017 – March 2018	2
Full-time equivalent (FTE) number	0.52

### Percentage of time spent on facility time

How many of your employees who were relevant union officials employed during the relevant period spent a) 0%, b) 1% - 50%, c) 51% - 99% or d) 100% of their working hours on facility time?

Percentage of time	Number of employees
0%	0
1 – 50%	0
51% - 99%	0
100%	2

### Percentage of pay bill spent on facility time

Provide the figures requested in the first column of the table below to determine the percentage of your total pay bill spent on pay bill spent on paying employees who were relevant union officials for facility time during the period 1 April 2017 – 31 March 2018.

Total cost of facility time	£19,792.85
Total pay bill	£119,548,392.79
Percentage of the total pay bill spent on facility time (total cost of facility time ÷ total pay bill) x 100	0.02%

### Paid trade union activities

As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the period 1 April 2017 – 31 March 2018 on paid trade union activities.

Time spent on paid trade union activities as a percentage of total paid facility time hours (total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ total paid facility time hours) x 100	0%
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