

North Kent Marshes Internal Drainage Board

Health and Safety Policy Statement

The Management of Health and Safety at Work Regulations require that health and safety arrangements are reviewed at suitable intervals. To ensure the validity of this policy, it is recommended that this document is reviewed within 36 months of approval.

1 General statement of intent

The following Policy Statement constitutes the General Statement of Intent of the North Kent Marshes Internal Drainage Board in accordance with the Health and Safety at Work etc, Act 1974.

The enclosed policy sets out the way that the North Kent Marshes Internal Drainage Board will comply with the requirements of the Health and Safety at Work (etc) Act 1974.

Policy Statement

The policy will be achieved in part by:

- Ensuring that adequate resources and sufficient financial arrangements are in place to control health and safety risks arising from our work activities.
- Seeking advice and assistance from external organisations to supplement existing health and safety initiatives.
- Monitoring and reviewing the health and safety arrangements that are in place at least every twelve months.

2 Organisational arrangements for delivering the Policy

2.2 Responsibilities of the Board

The Board recognises and accepts its overall responsibility for health and safety and will ensure that arrangements are in place to satisfy the health and safety regulations and codes of practices that are applicable to its business. The general responsibilities of the Board are to:

- Ensure adequate resources are provided to allow the Board's Health and Safety Policy to be effective.
- Understand, initiate and monitor the effectiveness of the implementation of the Health and Safety Policy.

2.3 Responsibilities of Clerk/Engineer

The Clerk responsible for ensuring that all health and safety arrangements are implemented and adhered to in the areas of work for which they have control and responsibility.

Contractors will be evaluated and assessed to ensure their competence to conduct works on our behalf. The Board will make available to any contractors whom we may invite to conduct works, sufficient and relevant information to enable them to plan and make adequate arrangements to ensure the safety and health of their own employees and to others who may be affected by the activities being conducted on our behalf.

2.4 Responsibilities of Employees

This Act imposes a statutory duty on employees to ensure the health and safety of their employees at work in so far as is reasonably practicable. Employees also have a duty to take care of themselves and others who may be affected by their actions or omissions. Whilst the Board does not directly have employees, staff provided by the council to administer the Board's activities share this same duty as a council employee whilst undertaking Board activities.

2.5 Responsibilities of Contractors

All contractors working for the North Kent Marshes Internal Drainage Board are required to adhere to the procedures detailed in their own health and safety policy. In addition to their general responsibilities under the Health and Safety at Work Act 1974, specific responsibilities include:

- 1 All plant, machinery and other work equipment and tools brought onto site by contractors must be in a safe condition.
- 2 Contractors must be familiar with the work they are required to carry out and any relevant safety requirements, method statements etc.
- 3 Contractors must report all incidents, injuries and dangerous occurrences to the North Kent Marshes Internal Drainage Board.
- 4 Contractors must ensure that appropriate action is taken to rectify unsafe systems or actions.

Review date: (12 months – next review 01/05/2019).