

Payroll & Pension Contacts

If you need to contact the Payroll department, please deal with your designated Payroll Officer.

Who is my Payroll/Pension Officer?

Please refer to your most recent payslip. The business unit code identifies your designated payroll officer, as shown below. When phoning please quote your employee reference number (7-digit number to the left of your name).

Payroll Officers

Business Unit Code	Payroll Officer	Tel Number	Email Address
PC02	Theresa Murphy	(33) 2483	theresa.murphy@medway.gov.uk
PC04 & PC14	Zoe Thorne	(33) 2215	zoe.thorne@medway.gov.uk
PC07	Val Payne	(33) 2244	valerie.payne@medway.gov.uk
PC09	Jane Almond	(33) 2189	jane.almond@medway.gov.uk
PC12	Michelle Cheesman	(33) 2785	michelle.cheesman@medway.gov.uk
PC10 & PC13	Sharon Peake	(33) 2458	sharon.peake@medway.gov.uk
Gravesham Payroll Officer	Karen Connett	(33) 5632	karen.connett@medway.gov.uk
Payroll Officers – External Business	Natasha Meredith	(33) 2487	natasha.meredith@medway.gov.uk
Payroll Officers – External Business	Theresa Murphy	(33) 2483	theresa.murphy@medway.gov.uk
Payroll Officers – External Business	Sharon Peake	(33) 2458	sharon.peake@medway.gov.uk

Other Payroll Staff

Payroll & Pensions Manager	Sarah Saunders	(33) 2217	sarah.saunders@medway.gov.uk
Deputy Payroll & Pensions Manager	Vacancy	(33)	
Payroll Team Leader	Mark Davies	(33) 2464	mark.davies@medway.gov.uk
Payroll Team Leader	Linda Marshall	(33) 2489	linda.marshall@medway.gov.uk

For questions relating to Local Government, NHS, Teachers Pensions and External Payroll please contact:

Pensions shared inbox address for all schemes LGPS/Teachers/NHS:

pensions@medway.gov.uk

Pensions & Ex Payroll Team Leader	Lynne Horne	(33) 2381	lynne.horne@medway.gov.uk
Pensions & Ex Payroll Team Leader	Martin Grisman	(33) 2210	martin.grisman@medway.gov.uk
Pensions Officer	Martin Grisman	(33) 2210	martin.grisman@medway.gov.uk
Pensions Officer	Chloe Mogridge	(33) 2474	chloe.mogridge@medway.gov.uk

For questions relating to Mileage and Expenses, or for administration of the Councils Lease Car schemes please contact:

Expenses & Benefits Officer	Christopher Austin	(33)5115	expensesandbenefits@medway.gov.uk
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