

ADMISSION TO SECONDARY SCHOOL – SEPTEMBER 2019

ACCEPTANCE / REFUSAL OF A SCHOOL PLACE

IMPORTANT:

Please ensure you have read the 'Next Steps for parents/carers' information at www.medway.gov.uk/admissionsnextsteps before completing and submitting this form.

Please complete this form in BLOCK CAPITALS

School Offered			
Child's Name			(Boy/Girl) please delete
Child's Date of Birth		Child ID (as shown on your offer)	
Home Address			
	Post Code:		
Parent/Carer Name	Title: Mr / Mrs / Miss / Ms / other _____ please delete		
Telephone Number			
Email address			

Please tick the appropriate box

	ACCEPTANCE - I would like to formally accept the place offered at your school for my child
	REFUSAL * - I would like to formally refuse the place offered at your school for my child

*I understand that by refusing the place offered at the school named above:

+ This place will be removed for my child and will be available to be offered to another child.

+ My child will not have a claim on a place I have previously refused and my child will be placed on the waiting list if I change my mind.

Signed	
Name (please print)	
Date	

COMPLETED FORMS MUST BE RETURNED TO THE SCHOOL OFFERED WITHIN 20 SCHOOL DAYS OF THE DATE OF YOUR OFFER

If you have any questions please contact: School Admissions and Transport (admissions@medway.gov.uk)