**Data Request to enable calculation of Factors for 2022/23 Year**

Scheme(s) ……………………………………………………………………………………………

Operator …………………………………………………………………………………………..

Data required to calculate average cash fares for the 2022/23 year.

In order to calculate the Factors that will apply for the year MCL requires an assessment of likely fares increases if that is possible.

From the data sent to MCL for the 6 month base period 1st April 2021 to 30th September 2021, your average fare for all your services in the above scheme will be calculated.

Using this base period, we need to calculate the factor which should be applied to this average fare to represent the gross effect of actual and/or anticipated increases between the base period and the scheme year in question.

The scheme year fare will be the average fare for the 12 months 1st April 2022 to 31st March 2023, so for example a fares increase of 5% in September 2022 will in reality only increase the average fare by half of that as it will only apply for half of the year.

MCL has created a matrix into which we will input the data you provide below. This matrix can be shared with you should you request it (by email to [wayne@martlet.uk.com](mailto:wayne@martlet.uk.com))

|  |  |  |
| --- | --- | --- |
| Date | Percentage Increase (%) | Proportion of services to which increase applies (%) |
| October 2021 |  |  |
| November 2021 |  |  |
| December 2021 |  |  |
| January 2022 |  |  |
| February 2022 |  |  |
| March 2022 |  |  |
| April 2022 |  |  |
| May 2022 |  |  |
| June 2022 |  |  |
| July 2022 |  |  |
| August 2022 |  |  |
| September 2022 |  |  |
| October 2022 |  |  |
| November 2022 |  |  |
| December 2022 |  |  |
| January 2023 |  |  |
| February 2023 |  |  |
| March 2023 |  |  |

Please enter all increases past and anticipated between 1st October 2021 and 31st March 2023.

**If we do not receive a response from you, we may apply a general increase which will be calculated from an average of those responses we have received which may not be to your advantage. If you have not and will not apply an increase between these dates, or if you are not sure, please do indicate this on the table.**

Data Required to calculate Fares Discount Factor for the 2022/23 year

As a default MCL will apply the Discount Method as identified in the Guidance and the Calculator. Please provide the following answers and data as appropriate to enable this to be calculated.

Do you sell daily discounted tickets YES/NO (delete whichever is not applicable)

Do you sell weekly discounted tickets YES/NO (delete whichever is not applicable)

If YES to either or both, have you been providing MCL on a monthly basis the total number of tickets sold and the revenue obtained for each category?

YES/NO (delete whichever is not applicable)

If YES, you need to take no further action at this time but to continue to send these monthly.

If NO, please provide on a separate sheet the total number of tickets sold and the revenue obtained for each category for the 6 months April 2021 to September 2021. You will then be required to send these monthly with your data returns. You must also include any on-line sales and revenue if applicable.

Please note that the new set of Regulations which came into effect from 1st April 2011, makes it compulsory for bus operators to provide data on ticket prices, sales and revenue for the purpose of calculating the average fare foregone.

**Please return this information to the undersigned by email by 31st December 2021 at the latest**

If you have any questions on this data request please contact me.

Thank you for your assistance

Wayne Brathwaite signature.

Wayne Brathwaite

Technical Operations Director, MCL

[wayne@martlet.uk.com](mailto:wayne@martlet.uk.com)

Tel: 01323 872906