

Business Support Overview and Scrutiny Committee

BRIEFING NOTE – No. 07/13

Date: 4 December 2013

Briefing paper to: All Members of the Business Support Overview & Scrutiny Committee

Title: Procurement Strategy Contracts

Purpose: At its meeting on 13 August 2013, the Business Support Overview and Scrutiny Committee requested additional information in relation to an item on its agenda on Procurement Strategy. It was agreed that this information should be provided in a briefing note to all Committee Members.

1. Additional information on the £230 million spent on third party contracts

The Council spends £230 million with third parties each year, which is managed through various forms of procurement. These procurements are approved by Cabinet or under officer delegation in accordance with the council's contract rules.

The table at Appendix 1 provides a breakdown of how the £230 million budget (2011/12) was spent.

2. Comparison of stationery spend in relation to the council's corporate contract and a well known retailer

The Committee requested that the Category Management team provide a comparison of the retail prices of stationery with the newly let stationery contract.

The team approached a well known stationery retailer that provides corporate accounts with the core list and they completed it with the following outcome set in the attached spreadsheet at Appendix 2.

The appendix shows that when compared to spend made during Oct 2012-March 2013, the new contract prices show potential savings of £2,650.85, whilst the comparison using a local retailer's estimates show an estimated saving of £1,394.72.

Lead officer:

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Appendix 1

Analysis of spend on third part contracts (2011/12)

Description	Value (£)
Building and construction materials	16,937,734
Catering	2,049,361
Bereavement goods and services	131,762
Cleaning and janitorial goods and services	5,551,967
Clothing/uniforms	76,559
Healthcare – including occupational health, consumables, etc	496,691
Housing management services	2,431,049
Domestic Goods	70,040
Educational goods and services	7,757,735
Environmental services	56,294,415
Financial services	10,712,194
Furniture and soft furnishings	99,135
Health and safety	336,872
Highway equipment and materials	924,030
Horticultural goods	397,749
Human resources services– including agency, consultancy	13,634,834
ICT	5,620,935
Legal services – advice and advocacy	1,331,424
Arts and leisure - goods and services	2,754,544
Mail services	390,017
Children's and Adults' Social Care - goods and services	85,152,533
Sports and playground equipment	281,401
Stationery	114,703
Transport – public and private	13,447,157
Utilities	4,038,280
Vehicle Management	424,717
Miscellaneous	996,413
Total	232,454,251

Please note that these figures are reliant on officers correctly classifying their spend.

Comparison with well known retailer (WKR) corporate account prices as at 16 September 2013

Prices taken from Audited Period October 2012 to March 2013

GPS is the Government Procurement Service framework used to appoint the council's corporate supplier

UOM: Unit of Measure

Current Status	Item	Extended Item Description	Qty	Unit price prior to new	Spend prior to new contract	GPS Unit Price	New contract value	WKR Unit price retail	WKR corporate account unit price	WKR corporate account value	WKR UOM
Core	0154332	MY MANUSCRIPT BOOK A6 EA	5	£1.59	£7.95	£0.26	£1.30	£7.00	£0.39	£1.95	EA 1
Core	0175717	PUKKA A5 WIRE BND PAD JOTTA 200 PK3	18	£2.30	£41.40	£2.19	£39.42	£37.54	£5.35	£96.30	PK 5
Core	0591251	MY MEDIUM BALL POINT BLUE PK50	31	£1.82	£56.42	£1.03	£31.93	£13.78	£1.04	£32.24	PK 50
Core	0614897	MY 1/2 FLAP DOCUMENT WALLET BLUE	5	£2.87	£14.35	£2.23	£11.15	£28.24	£2.37	£11.85	PK 50
Core	0685187	MY BLUE FOAM MOUSE MAT BLUE	7	£0.58	£4.06	£0.26	£1.82	£9.58	£0.63	£4.41	EA 1
Core	0738650	MY SUSPENSION FILE GREEN FOOLSCAP	9	£5.18	£46.62	£4.86	£43.74	£81.19	£6.34	£57.06	PK 50
Core	0739003	MY MANUSCRIPT BOOK FEINT	411	£0.24	£98.64	£0.77	£316.47	£16.59	£0.85	£349.35	EA 1
Core	0749803	MY SPIRAL SPRING 30MM FILES BLUE	3	£8.01	£24.03	£3.18	£9.54	£73.87	£6.01	£18.03	BX 25
Core	0783069	MY ENVELOPE MANILLA C4 324X229MM	11	£5.45	£59.95	£5.26	£57.86	£24.29	£4.98	£54.78	BX 250
Core	0806935	CONCORD EXTRA WIDE SUBJECT DIVIDER	36	£2.49	£89.64	£0.30	£10.80	£2.49	£0.32	£11.52	SET 1
Core	11308	BROTHER PC72 T74/76 2 TMAL FAX REFIL	5	£15.90	£79.50	£13.68	£68.40	£97.31	£15.00	£75.00	PK 2
Core	11321	BROTHER T74/76 4 THERMAL FAX REFILL	2	£29.89	£59.78	£25.32	£50.64	£169.75	£26.92	£53.84	PK 4
Core	1143192	MY FOLDBACK CLIPS BLACK 19MM	3	£0.82	£2.46	£0.08	£0.24	£2.81	£0.18	£0.54	PK 12
Core	1166014	RAPESCO STAPLES NO.50/6 26/6 6MM MTL	53	£0.57	£30.21	£0.21	£11.13	£1.55	£0.10	£5.30	PK 1000
Core	1349743	ST BALLPEN FINE BLK PK50	28	£1.83	£51.24	£1.03	£28.84	£14.38	£1.09	£30.52	PK 50
Core	1476426	MY MEDIUM BALL POINT BLACK PK50	90	£1.82	£163.80	£1.03	£92.70	£13.78	£1.04	£93.60	PK 50
Core	1516948	MY REPORT FILE A4 BLACK	29	£1.71	£49.59	£1.55	£44.95	£18.39	£1.66	£48.14	PK 25
Core	1651729	MY CALCULATOR BS3930 BLACK	41	£3.39	£138.99	£2.14	£87.74	£7.33	£1.57	£64.37	EA 1
Core	1710148	MY INVISIBLE TAPE 18MM X 33M	13	£0.45	£5.85	£0.17	£2.21	£2.58	£0.18	£2.34	RO 1
Core	2016242	My Brand air	4	£1.01	£4.04	£0.86	£3.44	£6.24	£1.52	£6.08	BO 400
Core	2065173	MY METAL TREASURY TAGS 100MM	42	£0.79	£33.18	£0.42	£17.64	£11.37	£0.82	£34.44	PK 100
Core	2135503	MY PAPER CLIPS GIANT NO TEAR BX 100	43	£0.78	£33.54	£0.23	£9.89	£4.55	£0.30	£12.90	BX 100
Core	2172135	MY STAPLES NO 56 METAL BOX5000	179	£0.06	£10.74	£0.19	£34.01	£4.95	£0.35	£62.65	BX 5000
Core	2291131	SELLOTAPE HOOK SPOTS PACK OF 125	4	£3.02	£12.08	£2.84	£11.36	£8.33	£2.72	£10.88	EA 1
Core	2409626	MY PLASTIC PENCIL ERASER (BOX OF 20)	14	£0.01	£0.14	£1.25	£17.50	£0.68	£0.05	£0.70	EA 1
Core	2586671	ST A4 160GSM CARD WHT	10	£3.92	£39.20	£3.02	£30.20		£2.07	£20.70	RM 250
Core	2684221	MY REPOSITIONABLE NOTES X100 PK12	57	£1.05	£59.85	£1.52	£86.64	£25.16	£0.86	£49.02	PK 12
Core	273-9736	PREMIUM MONITOR RISER - GRAPHITE	20	£11.70	£234.00	£7.93	£158.60	£29.61	£8.00	£160.00	EA 1
Core	278-7825	MY 4 HOLE PUNCH BLACK	4	£8.01	£32.04	£1.78	£7.12	£29.59	£2.70	£10.80	EA 1
Core	278-9647	MY PVC A4 CLIPBOARD FOLDOVER BLACK	2	£0.72	£1.44	£0.47	£0.94	£9.31	£0.65	£1.30	EA 1
Core	278-9729	MY PVC A4 CLIPBOARD SINGLE BLACK	15	£0.63	£9.45	£0.52	£7.80	£6.81	£0.44	£6.60	EA 1
Core	279-2655	MY BUSINESS STORAGE BOX WHITE	9	£26.07	£234.63	£7.40	£66.60	£91.39	£10.72	£96.48	PK 10
Core	2821563	MY SQUARE HIGHLIGHTERS YELL	11	£0.89	£9.79	£0.86	£9.46	£4.08	£0.77	£8.47	PK 10
Core	2891540	MY REPOSITIONABLE NOTES X100 YELL	33	£1.62	£53.46	£1.59	£52.47	£29.69	£1.30	£42.90	PK 12
Core	2893601	MY ENVELOPES WHITE DL 110 X220MM	20	£6.55	£131.00	£6.24	£124.80	£31.75	£6.97	£139.40	BX 1000
Core	2969986	MY MEDIUM BALL POINT RED PK50	12	£1.82	£21.84	£1.03	£12.36	£13.78	£1.04	£12.48	PK 50
Core	3010446	MY ENVELOPE MANILLA C5 229X162MM	26	£4.92	£127.92	£5.20	£135.20	£28.42	£5.82	£151.32	BX 500
Core	3049384	MY SHORT HAND NOTEBOOKS RULED	26	£1.34	£34.84	£1.33	£34.58	£24.39	£1.58	£41.08	PK 10
Core	3074117	MY MANUSCRIPT BOOK A5 EA	6	£0.60	£3.60	£0.61	£3.66	£96.89	£6.60	£39.60	PK 20
Core	3101929	BLACK BOX OF 10	16	£1.01	£16.16	£1.03	£16.48	£2.18	£0.22	£3.52	EA 1
Core	3159399	BIC CRISTAL BALLPEN MED BLK PK50	11	£4.43	£48.73	£4.22	£46.42	£18.44	£5.41	£59.51	PK 50

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Core	3212843	MY FLIPCHART PAD A1 55GSM PLAIN	31	£5.93	£183.83	£5.49	£170.19	£90.92	£5.40	£167.40	PK	5
Core	3277107	MY HELIX CLEAR RULER 300MM	25	£0.27	£6.75	£0.05	£1.25	£3.11	£0.62	£15.50	EA	1
Core	3461035	MY MANUSCRIPT BOOK FEINT	31	£0.42	£13.02	£0.42	£13.02	£12.26	£0.60	£18.60	EA	1
Core	3517243	MY FLIPCHART MARKERS ASSORTED WALLET	59	£0.56	£33.04	£0.44	£25.96	£4.05	£0.43	£25.37	PK	4
Core	3884134	MY 1/2 FLAP DOCUMENT WALLET YELLOW	4	£2.87	£11.48	£2.23	£8.92	£28.24	£2.37	£9.48	PK	50
Core	3975550	OWN BRAND DESK TAPE DISPENSER CORE	15	£0.80	£12.00	£0.63	£9.45	£17.82	£1.27	£19.05	EA	1
Core	3982647	MY TYPEWRITER ADDRESS LABELS	72	£0.41	£29.52	£0.45	£32.40	£5.28	£0.38	£27.36	PK	250
Core	4005283	My Brand Drywipe Eraser	12	£1.46	£17.52	£0.45	£5.40	£15.87	£1.57	£18.84	EA	1
Core	4103225	MY FOLDBACK CLIPS 50MM PK10	4	£2.47	£9.88	£0.48	£1.92	£12.53	£0.91	£3.64	PK	12
Core	4129911	MY 1/2 FLAP DOCUMENT WALLET RED	8	£2.87	£22.96	£2.23	£17.84	£28.50	£2.37	£18.96	PK	50
Core	423-4714	CONCORD INDEX 12-PART A4 EXTRA WIDE	3	£0.91	£2.73	£0.62	£1.86	£4.24	£0.96	£2.88	EA	1
Core	4265550	MY ECONOMY PENCILS HB BOX OF 12	38	£0.19	£7.22	£0.15	£5.70	£1.08	£0.24	£9.12	PK	12
Core	4322946	MY ENVELOPES WHITE C5 229 X162MM	131	£1.98	£259.38	£5.88	£770.28	£94.55	£6.80	£890.80	BX	500
Core	4362168	MY ENVELOPE MANILLA BOARD BCKD 115GM	5	£11.81	£59.05	£11.88	£59.40	£132.12	£8.49	£42.45	PK	125
Core	4604078	MY MAGAZINE FILE BLUE	7	£2.38	£16.66	£0.73	£5.11	£7.16	£1.21	£8.47	EA	1
Core	4921466	MY LETTER TRAY CHROME RISERS	19	£0.19	£3.61	£0.15	£2.85	£3.53	£0.18	£3.42	SET	4
Core	4985609	PUKKA A4 WIRE BND PAD JOTTA 200(PK3)	59	£3.49	£205.91	£3.32	£195.88	£24.42	£3.84	£226.56	PK	3
Core	5022348	MY DRY WIPE MARKER BULLET TIP	42	£0.59	£24.78	£0.42	£17.64	£3.35	£0.38	£15.96	PK	4
Core	5102968	MY STAPLER HALF STRIP METAL BLACK	2	£8.17	£16.34	£0.54	£1.08	£4.21	£0.72	£1.44	EA	1
Core	51645A	HP NO45 INKJET CARTRIDGE BLACK 42ML	11	£19.40	£213.40	£19.13	£210.43	£101.90	£20.26	£22.86	EA	1
Core	5206427	MY ENVELOPES WHITE DL 110 X220MM	14	£5.94	£83.16	£5.66	£79.24	£31.75	£6.97	£97.58	BX	1000
Core	5208690	MY SQUARE HIGHLIGHTERS PINK	2	£0.89	£1.78	£0.86	£1.72	£4.08	£0.77	£1.54	PK	10
Core	5541873	MY ECONOMY PAPER A4 80G WHT PK2500	365	£11.22	£4,095.30	£9.26	£3,379.90		£8.42	£3,073.30	CAR	2500
Core	5541873DD	ST ECONOMY PAPER A4 80G WHT	535	£10.40	£5,564.00	£9.26	£4,954.10		£8.42	£4,504.70	CAR	2500
Core	5739359	MY ENVELOPE MANILLA C4 324X229MM	29	£4.52	£131.08	£4.20	£121.80	£24.29	£4.98	£144.42	BX	250
Core	575404	CRAWFORDS MINI PACK BISCUIT PKD 100	2	£21.85	£43.70	£12.87	£25.74	£25.32	£11.55	£23.10	PK	100
Core	585-2829	MY COPIER PAPER A3 80GSM WHITE	1	£6.38	£6.38	£3.96	£3.96	£18.06	£3.59	£3.59	RM	500
Core	5899611	MY FILE FASTENERS 2 PIECE FILING CLP	1	£0.50	£0.50	£0.43	£0.43	£8.54	£0.57	£0.57	PK	50
Core	5924673	MY ENVELOPES WHITE DL 110 X220MM	20	£3.93	£78.60	£6.79	£135.80	£34.07	£7.48	£149.60	BX	1000
Core	5998026	MY MEDIUM PUNCH 2 HOLE BLAC	39	£0.80	£31.20	£0.57	£22.23	£44.62	£2.89	£112.71	EA	1
Core	6155523	MY THINGS TO DO TODAY BOOK	12	£1.82	£21.84	£1.63	£19.56	£28.10	£1.50	£18.00	PD	115
Core	6157784	ST BALLPEN FINE BLU PK50	11	£1.83	£20.13	£1.03	£11.33	£14.38	£1.09	£11.99	PK	50
Core	6288519	MY PLASTIC REINFORCED A4 MULTI-PUNC	167	£0.27	£45.09	£0.91	£151.97	£36.33	£1.01	£168.67	PK	100
Core	6484739	MY MULTICOLOUR CARD DIVIDERS	75	£0.28	£21.00	£0.29	£21.75	£2.66	£0.42	£31.50	SET	1
Core	6978456	MY WHITEBOARD CLEANER 250ML	6	£2.27	£13.62	£0.51	£3.06	£11.44	£0.62	£3.72	BO	1
Core	7061935	MY MEMO PAD FEINT RULED A4	33	£2.48	£81.84	£2.37	£78.21	£22.05	£1.52	£50.16	PK	5
Core	7185933	ST HP LASER TONER 5500 CART CYAN	1	£151.62	£151.62	£64.18	£64.18		£51.08	£51.08	EA	1
Core	7190359	MY COLOUR SUBJECT DIVIDER A4 20 PART	20	£0.34	£6.80	£0.30	£6.00	£3.68	£0.46	£9.20	SET	1
Core	7224097	MYCARD DIVIDERS A4 1-5 WHITE	24	£0.75	£18.00	£0.08	£1.92	£2.11	£0.27	£6.48	EA	1
Core	7280318	SCOTCH INVISIBLE TAPE 19MMX33M	2	£1.54	£3.08	£1.04	£2.08	£10.18	£1.43	£2.86	RO	1
Core	7284288	MY TUBE DESK TIDY BLACK	2	£0.83	£1.66	£0.31	£0.62	£8.54	£0.68	£1.36	EA	1

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Core	7527833	MY ENVELOPES WHITE C4 324 X229MM	21	£1.69	£35.49	£6.11	£128.31	£25.30	£5.46	£114.66	BX	250
Core	7626827	MY SHORT HAND NOTEBOOKS RULED	107	£2.15	£230.05	£1.33	£142.31	£38.56	£2.95	£315.65	PK	10
Core	7889519	MY SQUARE HIGHLIGHTERS ASSORTED	99	£0.64	£63.36	£0.56	£55.44	£7.64	£0.59	£58.41	PK	1
Core	7966694	MY EVERYDAY SCISSORS 6 IN CH	90	£0.17	£15.30	£0.19	£17.10	£2.88	£0.23	£20.70	EA	1
Core	8081490	BOSTIK BLUE TACK ECONOMY SIZE 120G	4	£0.59	£2.36	£0.54	£2.16	£5.81	£0.70	£2.80	EA	1
Core	8158443	MY 1/2 FLAP DOCUMENT WALLET BUFF	10	£2.87	£28.70	£2.23	£22.30	£28.24	£2.37	£23.70	PK	50
Core	8526819	MY 1/2 FLAP DOCUMENT WALLET ASSORTED	16	£2.87	£45.92	£2.63	£42.08	£28.24	£2.37	£37.92	PK	50
Core	8553889	MY REPOSITIONABLE NOTES X100 38X51MM	36	£1.84	£66.24	£0.48	£17.28	£12.41	£0.41	£14.76	PK	12
Core	8805673	MY LAMINATING POUCHES	70	£0.76	£53.20	£2.13	£149.10	£40.29	£2.49	£174.30	PK	100
Core	884-1945	EVOLUTION E/DAY A4 80GSM PK2500 WHT	31	£16.77	£519.87	£14.10	£437.10		£8.98	£278.38	PK	5
Core	8943805	ST CARD DIVIDERS A4 JAN-DEC 12 PARTS	5	£1.42	£7.10	£0.73	£3.65	£3.68	£0.58	£2.90	SET	1
Core	9163192	MY FOLDBACK CLIPS 25MM PK10	5	£0.98	£4.90	£0.14	£0.70	£3.39	£0.26	£1.30	PK	12
Core	9164025	MY REFILL PADS WHITE FEINT RULED	17	£2.66	£45.22	£2.61	£44.37	£31.39	£1.98	£33.66	PK	5
Core	9450422	MY STORAGE BAG FOOLSCAP	2	£9.40	£18.80	£7.10	£14.20	£20.23	£1.58	£3.16	PK	10
Core	9483	BROTHER PC201 PRNT CART BLK / RIBBON	2	£18.46	£36.92	£17.74	£35.48		£17.67	£35.34	EA	1
Core	9750359	MY A4 CUT FLUSH FOLDER PEEL FINISH	27	£1.97	£53.19	£1.49	£40.23	£49.53	£2.06	£55.62	PK	100
Core	AA76491	MY MULTI-FUNCTIONAL LABELS 1	30	£2.67	£80.10	£2.10	£63.00	£29.58	£2.31	£69.30	PK	1600
Core	AA76492	MY MULTI-FUNCTIONAL LABELS	23	£2.18	£50.14	£2.10	£48.30	£29.58	£2.31	£53.13	PK	2100
Core	AA76493	MY MULTI-FUNCTIONAL LABELS	11	£2.18	£23.98	£2.10	£23.10	£29.58	£2.31	£25.41	PK	1400
Core	AA76658	MY MULTI-FUNCTIONAL LABELS 2	1	£2.67	£2.67	£2.10	£2.10	£26.25	£2.31	£2.31	PK	2400
Core	C4836A	HP NO11 INKJET CARTRIDGE CYAN 28ML	2	£21.99	£43.98	£20.62	£41.24		£22.96	£45.92	EA	1
Core	C4837A	HP NO11 INK CARTRIDGE MAGENTA 28ML	2	£21.99	£43.98	£20.62	£41.24		£22.96	£45.92	EA	1
Core	C4838A	HP NO11 INKJET CARTRIDGE YELLOW 28ML	2	£21.99	£43.98	£20.62	£41.24		£22.96	£45.92	EA	1
Core	C4844A	HP NO10 INKJET CARTRIDGE BLACK	4	£21.16	£84.64	£20.65	£82.60		£22.74	£90.96	EA	1
Core	C6578A	HP NO78 INKJET CART TRI-COL 38ML	3	£39.20	£117.60	£37.96	£113.88		£39.93	£119.79	EA	1
Core	C6578D	HP NO78 INKJET CART TRI-COLOUR 19ML	2	£21.76	£43.52	£20.83	£41.66		£22.27	£44.54	EA	1
Core	C8767EE	HP NO.339 BLACK INKJET CARTRIDGE	1	£18.31	£18.31	£17.93	£17.93		£19.07	£19.07	EA	1
Core	C9351AE	HP NO.21 BLACK INK CARTIDGE 5ML	3	£8.19	£24.57	£8.25	£24.75		£8.72	£26.16	EA	1
Core	C9352AE	HP NO22 INKJET CART TRI-COLOUR 5ML	2	£10.37	£20.74	£9.92	£19.84		£11.06	£22.12	EA	1
Core	C9720A	HP LASERJET 4600 SRS TONER CART BLK	1	£100.94	£100.94	£96.75	£96.75		£116.25	£116.25	EA	1
Core	C9721A	HP LASERJET 4600 SRS TONER CART CYAN	1	£137.24	£137.24	£131.00	£131.00		£163.10	£163.10	EA	1
Core	C9722A	HP LASERJET 4600 SRS TONER CART YLW	1	£137.24	£137.24	£131.00	£131.00		£163.10	£163.10	EA	1
Core	Q2612A	HP LJET 1010/1012/1015 TNR CART BLK	1	£45.52	£45.52	£43.45	£43.45		£45.59	£45.59	EA	1
Core	Q5942A	HP LASERJET 4250/4350 PRINT CART BLK	1	£96.98	£96.98	£92.57	£92.57		£97.12	£97.12	EA	1
Core	Q6000A	HP Q6000A CLJ2600N LASERJET TNR BLK	1	£49.48	£49.48	£47.24	£47.24		£49.56	£49.56	EA	1
Core	Q6001A	HP Q6001A CLJ2600N LASER TONER CYAN	3	£56.27	£168.81	£51.49	£154.47		£54.01	£162.03	EA	1
Core	Q6003A	HP Q6003A CLJ2600N CLR LJET TNR MAG	2	£56.27	£112.54	£51.49	£102.98		£54.01	£108.02	EA	1
Core	ST05444	MY COLOUR SUBJECT DIVIDER A4 5 PART	381	£0.03	£11.43	£0.08	£30.48	£0.93	£0.11	£41.91	EA	1
Core	ST05446	MY COLOUR SUBJECT DIVIDER A4 10 PART	1034	£0.05	£51.70	£0.13	£134.42	£1.35	£0.23	£237.82	SET	1
Core	ST05449	MY SQUARE CUT FOLDERS KRAFT FOOLSCAP	27	£1.53	£41.31	£1.20	£32.40	£22.51	£1.60	£43.20	PK	100
Core	ST05471	MY ENVELOPES WHITE DL 110 X220MM	5	£7.53	£37.65	£6.33	£31.65	£95.02	£8.47	£42.35	BX	1000

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Core	ST05474	MY RECYCLED ENVELOPE MANILLA C4	1	£3.70	£3.70	£4.02	£4.02	£98.56	£7.15	£7.15	BX 250
Core	ST05479	MY ENVELOPES WHITE C4 324 X229MM	4	£14.47	£57.88	£12.20	£48.80	£25.30	£5.46	£21.84	BX 250
Core	ST05483	MY ENVELOPES WHITE C5 229 X162MM	63	£1.35	£85.05	£5.54	£349.02	£86.77	£6.24	£393.12	BX 500
Core	ST05485	MY ENVELOPES WHITE C4 324 X229MM	64	£1.80	£115.20	£3.84	£245.76	£26.33	£5.73	£366.72	BX 250
Core	ST08406	MY PREMIUM PAPER A4 80GSM	11	£11.64	£128.04	£10.37	£114.07		£2.20	£24.20	RM 1
Core	ST69253	MY SCREEN CLEANING WIPES TUB OF 100	33	£0.56	£18.48	£0.48	£15.84	£7.86	£0.84	£27.72	PK 100
Core	ST75768	MY PHONE WIPES TUB OF 100	20	£0.37	£7.40	£0.29	£5.80	£7.85	£0.84	£16.80	PK 100
Core	TH243	OB 80X80X12.7MM THERMAL TILL ROLL	160	£0.61	£97.60	£0.58	£92.80	£60.23	£8.82	£1,411.20	BX 20
Core	0346878	DYMO LBL WTR NME BDGE LBL5 WHT 220	3	£21.49	£64.47	£4.75	£14.25	£24.28	£8.75	£26.25	PK 220
Core	0715184	MY MIDI TAPE DISPENSER BLACK	2	£2.24	£4.48	£0.34	£0.68	£12.29	£0.71	£1.42	EA 1
Core	0841158	PMATE SHARPIE MARKER BLACK PK12	2	£13.33	£26.66	£2.62	£5.24	£23.38	£5.16	£10.32	PK 12
Core	1040877	PENTEL N50 BULLET MARKER BLK PK12	1	£17.17	£17.17	£4.16	£4.16	£3.11	£0.52	£0.52	EA 1
Core	117-7816	AVERY PPR SLV X/LRG WNDW BOX 50SHT	1	£6.03	£6.03	£1.53	£1.53	£12.39	£1.25	£1.25	PK 50
Core	123-5145	FISHER CLARK REFT WASHERS VINYL	1	£1.68	£1.68	£0.45	£0.45	£7.60	£1.52	£1.52	PK 1000
Core	1383538	NESCAFE INSTANT COFFEE 750G TIN	4	£37.80	£151.20	£17.91	£71.64	£40.05	£17.54	£70.16	EA 1
Core	165-5843	ROBINSONS NO ADDED SUGAR ORANGE 1LTR	3	£5.43	£16.29	£1.18	£3.54	£2.54	£0.97	£2.91	EA 1
Core	2631840	LUMOCOLOUR OHP PEN PERM 318 BLK PK10	1	£11.34	£11.34	£3.07	£3.07	£30.26	£3.89	£3.89	PK 10
Core	2902216	MY ENVELOPE MANILLA 406 X305MM	1	£42.21	£42.21	£7.65	£7.65	£107.40	£10.16	£10.16	BX 250
Core	3160321	MY DRYWIPE BOARD 600MM X 900MM	1	£26.73	£26.73	£6.40	£6.40	£62.20	£7.26	£7.26	EA 1
Core	3295383	NESCAFE GOLD BLEND COFFEE 750G TIN	1	£46.29	£46.29	£21.47	£21.47	£48.20	£21.47	£21.47	PK 1
Core	3802455	RAPESCO STAPLES 923/8mm BOX OF 4000	2	£5.40	£10.80	£2.17	£4.34	#N/A	£5.43	£10.86	bx 4000
Core	5197705	PG TIPS TEA 460 BAGS	1	£14.76	£14.76	£9.49	£9.49	£20.25	£7.48	£7.48	PK 460
Core	5572111	MY METAL TREASURY TAGS 152MM	10	£2.13	£21.30	£0.51	£5.10	£13.51	£0.94	£9.40	PK 100
Core	5616542	MY BULLET TIP MARKERS BLACK	1	£9.88	£9.88	£0.88	£0.88	£1.98	£0.18	£0.18	EA 1
Core	5777905	NESCAFE COFFEE ONE CUP STICK	2	£23.98	£47.96	£16.60	£33.20	£25.84	£11.12	£22.24	PK 200
Core	645-8516	Q CONNECT CORRECTION ROLLER WHITE	2	£7.54	£15.08	£2.35	£4.70	£2.86	£0.25	£0.50	EA 1
Core	646-6346	MY DOUBLE SIDED TAPE 25MM X 33M	1	£19.45	£19.45	£3.55	£3.55	£15.56	£0.70	£0.70	RO 1
Core	648-3474	MY GLUE STICKS 10G	4	£15.35	£61.40	£1.43	£5.72	£1.49	£0.12	£0.48	TU 1
Core	648-3498	MY GLUE STICKS 20G	7	£13.42	£93.94	£0.99	£6.93	£5.13	£0.13	£0.91	EA 1
Core	648-3583	MY GLUE STICKS 40G	15	£15.78	£236.70	£1.36	£20.40	£5.43	£0.18	£2.70	EA 1
Core	648-5339	MY RUBBER BANDS 500G NO 69	1	£10.82	£10.82	£1.16	£1.16	£30.65	£2.13	£2.13	PK 454
Core	648-8254	MY THIMBLETTS SIZE0 GREEN	1	£2.48	£2.48	£0.37	£0.37	£5.85	£0.67	£0.67	PK 10
Core	648-8354	MY THIMBLETTS SIZE1 BLUE	1	£2.53	£2.53	£0.43	£0.43	£5.85	£0.67	£0.67	PK 10
Core	649-1827	MY PERM MARKER BULLET WLT4 ASSTD	1	£5.43	£5.43	£0.37	£0.37	£8.34	£1.07	£1.07	PK 4
Core	649-2864	MY EASYTEAR PP TAPE 19MMX33M	1	£6.27	£6.27	£0.48	£0.48	£17.84	£1.00	£1.00	PK 8
Core	649-3117	MY EASYTEAR PP TAPE 24MMX66M	1	£7.10	£7.10	£1.08	£1.08	£21.90	£1.02	£1.02	PK 6
Core	649-7296	MY LEVER ARCH FILE A4 70MM CAPACITY	1	£32.48	£32.48	£7.92	£7.92	£8.73	£0.57	£0.57	EA 1
Core	649-7458	MY RIGID BOX FILE BLUE FOOLSCAP	1	£24.22	£24.22	£5.48	£5.48	£18.19	£1.02	£1.02	EA 1
Core	649-8848	MY PLASTIC LEVER ARCH FILE A4 70MM	2	£34.55	£69.10	£6.29	£12.58	£10.40	£0.67	£1.34	EA 1
Core	649-8958	MY PLASTIC LEVER ARCH FILE A4 70MM	1	£34.55	£34.55	£6.29	£6.29	£10.40	£0.67	£0.67	EA 1
Core	649-9139	MY POLYPROPYLENE RING BINDER	2	£22.97	£45.94	£3.01	£6.02	£4.99	£0.38	£0.76	EA 1

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Core	651-1113	MY PLASTIC LEVER ARCH FILE A4 70MM	1	£34.55	£34.55	£6.29	£6.29	£10.40	£0.67	£0.67	EA	1
Core	651-2563	MY LEVER ARCH FILE A4 CLOUD EFF PK10	3	£31.33	£93.99	£3.79	£11.37	£8.73	£0.57	£1.71	EA	1
Core	6590749	MY CLEAR BINDING COVERS HEAVYWEIGHT	1	£13.42	£13.42	£3.15	£3.15	£43.92	£2.96	£2.96	PK	100
Core	6614582	MY A1 MEETING EASEL	3	£72.82	£218.46	£14.02	£42.06	£191.69	£24.90	£74.70	EA	1
Core	671-8764	MY STAPLES 24/6 KF01278 PK 1000	13	£1.01	£13.13	£0.06	£0.78	£3.08	£0.10	£1.30	BX	1000
Core	7089790	RAPESCO STAPLES NO.923/10MM BX 4000	2	£5.71	£11.42	£2.30	£4.60		£5.59	£11.18	bx	4000
Core	7102603	MILLAC MAID HALF FAT MILK	3	£11.85	£35.55	£4.49	£13.47	£12.57	£3.56	£10.68	BX	120
Core	8092	BROTHER P-TOUCH 12MM GLS BLK-WHT	27	£23.18	£625.86	£9.46	£255.42	£10.31	£3.02	£81.54	EA	1
Core	844-7236	DURACELL PLUS AA 4PACK COPPER/BLK	2	£3.63	£7.26	£2.20	£4.40	£7.64	£1.47	£2.94	PK	4
Core	L7171	AVERY LSR LBLS 4L/SH WHT BOX 25SHT	1	£16.50	£16.50	£5.11	£5.11	£33.77	£6.74	£6.74	PK	100
				£2,205.80	£19,331.51	£1,428.86	£16,680.66	N/a	£1,519.85	£17,936.79		

All items have been priced to WKR unit of measure.

The enclosed quote is valid for 90 days