

SECTION	AMENDMENT
<div>1. Minor Change</div> <div>2. Full Council: October 2024, February 2025, April 2025, May 2025</div> <div>3. Cabinet: March 2025, April 2025, May 2025.</div>	Please see below for details of changes
End doc.	

Section	Change
<p>Minor Change</p> <p>Chapter 3: Responsibility for Council functions</p>	<p>TO AMEND:</p> <p>Terms of reference for Appointments Committee Note, to refer to Department of Health and Social Care (DHSC).</p>
<p>Chapter 3 Responsibility for Cabinet Functions</p> <p>Full Council May 2025 minute 8a)</p>	<p>TO AMEND:</p> <p>Portfolio of the Leader to include reference to Local Government Reorganisation and Devolution.</p>
<p>Chapter 3 Part 4 Employee Delegation Scheme, Section 1.5</p> <p>Full Council April 2025 minute 860c)</p>	<p>TO ADD:</p> <p>The Chief Executive may delegate to the Deputy Chief Executive or another nominee authority to perform any delegation made to him/her. In event the Chief Executive is unable to perform any aspect of his duties/role/ delegations/authorisations for whatever reason or for however long the Deputy Chief executive or a nominee of the chief executive shall have authority to exercise those duties/ role/ delegations/ authorisations.</p>
<p>Chapter 3 Part 4 Employee Delegation Scheme, Section 1.6</p> <p>Full Council April 2025 minute 860c)</p>	<p>TO ADD:</p> <p>Where delegations are made to specific officers, who either choose not to exercise such delegation or are unable to do so for whatever reason then their line manager / assistant director / director may exercise those delegations.</p>
<p>Chapter 3 Part 4 Employee Delegation Scheme, Section 1.7</p> <p>Full Council April 2025 minute 860c)</p>	<p>TO ADD:</p> <p>All delegations must be exercised in good faith and in the absence of a conflict of interest.</p>
<p>Chapter 3 Part 4 Employee Delegation Scheme, Section: 6.1</p> <p>Council February 2025 minute 731c)</p>	<p>TO AMEND:</p> <p>The Council agreed to delegate authority to the Chief Executive, in consultation with the Leader of the Council, to agree new key performance indicators and interim targets where applicable.</p>

Chapter 3 Part 4 Employee Delegation Scheme, Section: 6.13 Council October 2024 minute 369b)	TO AMEND: Employee Scheme of Delegation: to make consequential changes to the financial limits in the scheme of delegation following approval by Council to amend financial limits Chapter 3 Part 5
Chapter 3 Part 4 Employee Delegation Scheme, Section: 6.16 Council October 2024 minute 367d)	TO ADD: Employee Scheme of Delegation: 6.16 With regard to the Business and Planning Act 2020 To exercise all powers and functions relating to Pavement Licensing including setting of fees and determination of applications including appeals or reviews.
Chapter 3 Part 4 Employee Delegation Scheme, Section 6.24 New bullet point & Section 8.21 New bullet point Cabinet April 2025 minute 860c)	TO ADD: The Cabinet agreed to delegate authority to the Director of Place and Chief Operating Officer, in consultation with the Portfolio Holder for Housing and Homelessness to purchase bulk properties (Site A and Site B as set out in the Exempt Appendix 1 to the Cabinet report April 2025) for use as temporary accommodation, subject to these being made within the existing budget agreed by Full Council on 24 January 2024.
Chapter 3 Part 4 Employee Delegation Scheme, Section 8.33 Property Cabinet May 2025 decision 68/2025	TO AMEND: increase the financial limits on delegations to officers. Increasing the financial limits on matters that are delegated to officers in respect of the grant, entering into, or variation of the terms of leases or sub leases and similarly, to enter into and vary the terms of easements, licences, agreements, covenants or other rights or documents subject to financial limits. <ul style="list-style-type: none"> • Adding the giving and taking of surrenders of leases. • the appropriation of land and property.
Chapter 3 Part 4 Employee Delegation Scheme, Section 8.33 New bullet point Cabinet March 2025 decision 49/2025	TO ADD: The Cabinet agreed to delegate authority to the Director of Place, in consultation with the Corporate Landlord Board (CLB), to dispose of the properties, listed in the table contained in paragraph 4.6 of the Cabinet report April 2025 or in the case of Upper Mount Car park, to dispose of it, or appropriate it for other Council uses and agreed the method of disposal for each property, in order to obtain the best consideration reasonably obtainable.

Chapter 3 Part 4 Employee Delegation Scheme, New Section: 8.39 & Remove section 8.23 (bullet point three) Council February 2025 minute 730c)	TO ADD: Housing Revenue Account Capital and Revenue Budgets 2025/26: 20/2025 g) to delegate authority to the Assistant Director, Culture and Community to agree weekly rental values presented by the Head of Tenant Services for any in-year completed HRA acquisitions and/or new builds during 2025/26.
Chapter 3 Part 5 Financial Limits Cabinet May 2025 decision 68/2025	TO AMEND: Grant, enter into, or vary the terms of leases or sub leases, where the consideration does not exceed £50,000 per annum on any single transaction or £100,000 after consultation with the relevant portfolio holders. Similarly, to give and take surrenders of leases and to enter into and vary the terms of easements, licences, agreements, covenants or other rights or documents subject to the same financial limits.
Chapter 4 Part 1 Council Rules Council April 2025 minute 860a)	TO AMEND: Changes to Member questions, public questions, the order of business of the agenda changes to rules regarding motions.
Chapter 4 Part 5 Overview and Scrutiny Rules Council April 2025 minute 860b)	TO AMEND: Terms of reference for the Kent and Medway NHS Joint Overview and Scrutiny Committee (JHOSC) in relation to arrangements for the scrutiny of substantial variations of service impacting on both Medway and Kent.
Chapter 6 Members' Allowances Minor change	TO AMEND: Updated Allowances for 2025/26 following the pay increase for staff as per the decision of Council on 27 February 2025 following the report of the Independent Remuneration Panel.